



**DEMOCRATIC AND ELECTORAL SERVICES**

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Date:	4 June 2013	Direct Line:	01895 837225/837227

Dear Councillor

**ENVIRONMENT POLICY ADVISORY GROUP**

The next meeting of the Environment Policy Advisory Group will be held as follows:

**DATE: WEDNESDAY, 12TH JUNE, 2013**  
**TIME: 6.00 PM**  
**VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

**Please note that this meeting is not open to the public**

Yours faithfully

Jim Burness

**Director of Resources**

To: The Environment Policy Advisory Group

Mr Naylor  
Mr Bradford  
Mr Clark  
Miss Hazell  
Mrs Plant  
Mrs Royston  
Mrs Wallis  
Mr Walters



## Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## A G E N D A

	(Pages)
1. <b>Apologies for absence</b>	
2. <b>Minutes</b>	
To receive the minutes of the meeting of the PAG held on 13 March 2013	(1 - 4)
<b>A. REPORTS LIKELY TO LEAD TO PORTFOLIO HOLDER RECOMMENDATION</b>	
3. <b>Beaconsfield Old Town Common Land - Parking and Land Swap</b>	
To consider report of the Director of Services.	(5 - 10)
<i>Appendix A</i>	(11 - 12)
<i>Appendix B</i>	(13 - 14)
<i>Appendix C</i>	(15 - 16)
<b>B. REPORTS FOR INFORMATION/DISCUSSION</b>	
4. <b>Local Nature Partnership</b>	
To consider report of the Director of Services.	(17 - 20)
<i>Appendix 1</i>	(21 - 24)
<i>Appendix 2</i>	(25 - 28)
<i>Appendix 3</i>	(29 - 38)
<i>Appendix 4</i>	(39 - 40)
5. <b>Dropmore Road Depot Move Update</b>	
To consider report of the Director of Services.	(41 - 42)
6. <b>Recycling Publicity Planning</b>	
To consider report of the Director of Services.	(43 - 44)
<i>Appendix</i>	(45 - 46)
7. <b>Future Services Roll Out Plan &amp; Associated Information</b>	
To receive a verbal update on this item.	
8. <b>Annual Flytipping Update</b>	
To consider report of the Director of Services.	(47 - 50)
9. <b>2011 Census - South Bucks Summary</b>	

To consider report of the Chief Executive. (51 - 52)

*Appendix* (53 - 58)

10. **Reports from Members**

To receive any reports from the Chairman or PAG Members.

11. **Any other business**

Any other business which the Portfolio Holder considers is urgent.

12. **Exempt Information**

To note the following item(s) contain exempt information, which is not for publication to the press or public.

13. **Dropmore Road Depot Move Update.**

To consider report of the Director of Services. (59 - 60)

The next meeting is due to take place on Wednesday, 4 September 2013

**ENVIRONMENT POLICY ADVISORY GROUP**

**Meeting - 13 March 2013**

Present: Mr Naylor (Chairman)  
Mr Bradford, Miss Hazell, Mrs Plant, Mrs Royston and Mrs Wallis

Also Present: Mrs Woolveridge

Apologies for absence: Mr Clark and Mr Walters

**24. MINUTES**

The minutes of the meeting of the PAG held on 4 December 2012 were received.

**25. REFUSE AND RECYCLING - FUTURE OPTIONS**

In September 2011 the PAG had considered a comprehensive report presenting the background, estimated costs and operational implications of changing refuse and recycling services in the District with a view to establishing a preferred way forward for the future and the following was recommended for initial planning purposes:

- Fortnightly refuse collection from a wheelie bin
- Fortnightly recycling collection
- Weekly food waste collections from a 25l container
- Chargeable garden waste collection service
- A potential start date of 2014, since 2012 was likely to be unrealistic on both cost and technical grounds.

At the time there were still several unknown factors that influenced costs and it was further recommended that discussion on how recycling should be collected in the future should await further information.

This information had now been received and the PAG accordingly received a further report providing an update on the likely timescale of a wholesale service change within the District thus enabling members to identify a way forward.

Before discussing the Recycling Service Options the report addressed a number of issues:

- CDC and WDC Joint Collection Contract;
- Paper Sort Facility (PSF) and UPM Contract; and
- Dropmore Depot

The report then set out a number of options for the recycling service including estimated costs and following a discussion the PAG indicated its support for the proposed way forward namely

- ❖ A wheelie bin for cans, aerosols, foil, rigid plastic packaging, glass bottles and jars and possibly card
- ❖ Existing boxes (regardless of colour) for paper and possibly card
- ❖ Small bags for batteries
- ❖ Loose small electronic and electrical items
- ❖ Chargeable Garden waste collection service

The PAG recognised that the success of the changes would be dependent on re-educating residents to change their behaviour and noted the measures that would be taken (e.g. road shows) to achieve this.

The PAG also indicated its support for a number of detailed proposals including the size of the bin to be supplied which they felt should be 240 litres for the reasons given in the report.

The PAG, after noting the assumption that food waste collected from households will be taken to one location, also noted that the proposed charge for the collection of garden waste of £45 per year would be the subject of review before implementation.

Following a question it was confirmed that tetra packs would be collected and that the issue of collecting clothing would be investigated further. The proposal to charge Bucks County Council for the maintenance cost of the vehicles would also be investigated further.

Having considered the advice of the PAG, the Portfolio Holder has **AGREED** to **RECOMMEND** to the Cabinet that:

1. In the event of use of the Paper Sort Facility ceasing in the future, arrangements be made for card to be collected in a box together with paper or in a wheelie bin with mixed recycling materials.
2. The contract with UPM be extended from 2018 to 2021 to co-terminate with the Biffa contract.
3. The following recycling collection method be agreed:
  - ❖ A wheelie bin for cans, aerosols, foil, rigid plastic packaging, glass bottles and jars and possibly card
  - ❖ Existing boxes (regardless of colour) for paper and possibly card
  - ❖ Small bags for batteries
  - ❖ Loose small electronic and electrical items
  - ❖ A chargeable garden waste collection service at £45 per bin, subject to a review before implementation with authority being delegated to the Director of Services, in consultation with the Portfolio Holder, to agree the final charge.
4. Details regarding public consultation methods and content be agreed by the Director of Services in consultation with the Portfolio Holder, such public consultation to include options on bins.
5. An 'exceptions to collections' policy be drafted by the Director of Services in consultation with the Portfolio Holder and submitted to a future meeting of the Environment PAG.
6. The preferred size of the residual and recycling bin be 240 litres
7. Wheelie bins be not chipped or bar-coded.
8. The new service be rolled out between February and June 2014.
9. Authority be delegated to the Director of Resources and the Head of Finance in consultation with the Resources Portfolio Holder on whether the Council should purchase all future vehicles as outlined in paragraphs 5.23 and 5.24 of the report.

**26. CAR PARK POLICY**

The Council has never had a formally adopted parking policy and the PAG received a report inviting it to comment on a number of principles that could form the basis of such a policy including the following:

- Provide parking for both short stay and long stay users
- Provide a number of car parks for short stay only to ensure parking is available for shoppers/visitors
- Design disabled parking places in accordance with national guidelines

During the discussion the PAG indicated its support for the principles together with the proposals for consultation and looked forward to receiving the draft policy at a future meeting.

**27. WASTE SERVICE RESULTS 2012**

A third survey of the refuse, recycling and street cleansing services had been completed in 2012 and the PAG received a report setting out the results of this survey.

The PAG was pleased to note that, overall, there were high levels of satisfaction with the services. Following a question in connection with paragraph 4.15 the Head of Environment undertook to see if there were any responses from Gerrards Cross and Beaconsfield.

**28. EXEMPT INFORMATION**

Members noted that the following reports contained information that was not available to the press and public.

**Refuse and Recycling - Future Options**

(Schedule 12A part 1, paras 1, 3, and 4, - because of information relating to/any individual/the financial or business affairs of any particular individual/any negotiations)

The PAG noted the information in the report which provided a breakdown of the estimated costs of the proposals set out in 25.

**Dropmore Road Depot - Update**

(Schedule 12A part 1. para 3 - because of information relating to the financial and business affairs of any particular individual including the authority)

Both Mrs Woolveridge and Miss Hazell declared a personal and prejudicial interest in this item - being members of the Planning Committee which was due to consider the planning application in respect of the site on 26 March - and withdrew from the meeting whilst the matter was under discussion.

The PAG noted the report which provided an update on proposals to redevelop the site.

The meeting terminated at 7.43 pm

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- 3.6 Improvements in the management of the available parking could be achieved if controls were introduced but any controls on the length of stay would displace parking into adjacent residential streets and this would likely cause problems which in turn would require additional measures to control.
- 3.7 Officers have investigated whether it would be possible to provide further parking in the vicinity. Planners have been consulted and given that there are other potential options for resolving any parking issue, there are no special circumstances which would justify considering a site in the Green Belt.
- 3.8 Officers have discussed further with DEFRA whether the current scheme of management and byelaws would enable greater parking controls i.e. charging to be introduced. The advice received is that this would not be possible.
- 3.9 Officers have also explored whether it would be possible to introduce a new scheme of management and new byelaws to allow greater control of parking i.e. charging and DEFRA have confirmed this would also not be possible.
- 3.10 This matter was considered at the Environment PAG on 9<sup>th</sup> February 2011. The PAG considered the following two options:
  - 1 - Explore land swap and release of current land from common land status.
  - 2 - Take no further action on this matter

The Cabinet Member undertook to seek the comments of Beaconsfield Ward Members on the issue and to arrange a further meeting to discuss the option with the Town Council, Hall Barn, BCC and District Councillors.

The PAG agreed to recommend the Portfolio Holder to adopt option 1 and to consider a further report in due course.

#### 4. Discussion

- 4.1 Option 1 - Explore land swap and release of current land from common land  
This would entail releasing the current land from its common land status. This would be achieved by designating an adjoining area of open space of the same size of the current common land as common land thus enabling the current common land to be released from its status. This matter would also require extensive public consultation and majority agreement by all parties that this is the way forward otherwise the Planning Inspectorate would not agree to the proposal.
- 4.2 The current landowners of the common land (HBE and BCC) would also need to agree the proposed way forward. HBE have identified an area of land that potentially could be used. This would potentially provide local residents with access to an area of green space to their benefit that they don't currently have access to. Planning permission would possibly be needed for a change of use of this new land to public open space. The current car parking land, subject to the landowner's agreement, would then be able to be managed effectively by the introduction of Pay & Display parking that would produce an income to cover the costs and perhaps also to fund in due course further environmental improvements in the area. HBE and BCC have agreed in principle to this idea and a formal agreement would be necessary.

- 4.3 Officers have discussed further with BCC, HBE and District Councillors who have all shown support for the scheme. A sketch layout of the proposed parking has been prepared. This is shown in Appendix B. Officers are meeting with the Town Council on 7<sup>th</sup> June and members will be updated verbally on the outcome of this meeting at the PAG.
- 4.4 The proposal is to introduce approx 40-45 pay and display parking bays in London End with parking fees for short term parking to help shop visitor turnover. BCC has agreed in principle to the running and monitoring of the parking using their on street parking contractor.
- 4.5 Parking controlled as on street parking with charges for limited stay say up to 3 hours max with excess charge tickets for overstay / parking infringement. These charges have been agreed in principle and would be on a trail basis.
- up to ½ hour - 50p  
up to 1 hour - £1.10  
up to 2 hours - £1.60  
up to 3 hours - £2.10
- 4.6 Parking machines will be procured and installed by BCC to an agreed design/ location and all required signage will have a low impact design suitable to the common land / conservation area. The management and enforcement will be carried out by BCC under agency agreement with SBDC. The penalty (PCN) will be £50 reduced to £25 if paid in a certain specified time.
- 4.7 Income less agreed operating costs will be given to SBDC quarterly, enforcement to be carried out in first 3 months every hour and thereafter at an agreed frequency.
- 4.8 There will be an agreement in place between BCC and SBDC as to how the released land would be managed in the future. Common land repairs and maintenance will continue to be met from existing budgets
- 4.9 Details to be agreed:
- Parking charges only changed by agreement between BCC, SBDC & HBE. It is an agreed principle that as SBDC carries the financial risk this at minimum should be designed to financially break even overall.
  - Local traders may decide to reimburse customer their parking costs for say purchasers over £10 but that will be up to them to decide with HBE's. Double ticket issue may be required.
  - All income kept by SBDC to fund costs - current estimate income against budget would be a deficit of £6,000 per annum (including loss of interest on capital.)
  - SBDC will fund construction and maintenance to new controlled parking area and maintaining area of open space.
  - Costings of the car park layout to be agreed.
  - A finalised financial model of costs and income to be agreed.
  - Further investigations are required about the costs of maintaining the new open space.
- 4.10 The proposed land to be given to SBDC by HBE is shown in Appendix C. This is an area of green space at the eastern end of London End, near the M40 spur. Part of this would be designated as Common land (an area equal to the land on

London End whose status would be removed) and the site would be managed as public open space.

4.11 This would be followed in due course by Phase 2 of the Environmental Improvement scheme, to continue to improve the paving, parking and aesthetics of the area. At present the Council carries out repairs and replacements - recently £38k was spent on tarmac repairs and new bollards. A full scale improvement scheme would ensure new good quality materials and surfaces that would have a long term life span, saving maintenance costs. This is estimated at a total of £400,000 (including the £223k already in the capital program) and would be subject to a separate report.

4.12 Next Steps:

- Inform other local groups e.g. BOTRA of way forward
- Full consultation - approx cost £10,000, to be funded from balances.
- Report results to Cllrs for their information
- Application to Planning Inspectorate to release common land and redesignate adjacent open land of equivalent size
- Legal work on land swap SBDC / HBE
- Advertise and designate on street parking
- Start new scheme

4.13 Indicative Timetable:

Description	Start	Finish
Discussion with local Councillors (County, District & Town) and key local groups to see if overall conscientious on way forward can be agreed	10th May	1st June
Consultation process commences. If general support move forward. This needs to be a minimum 6 week consultation period.	July.	6th September
BCC formalise agency agreement with SBDC and designate area for park	12th June	6th September
Legal docs drafted ready to be signed for transfer of land to SBDC	12th June	6th September
Apply to Planning Inspectorate for land swap and formal consultation	1st October	Allow 6 months
Construct / layout new parking area	Allow 2 months	
New parking commences	1st April 2014	

## 5. Resource and Wider Policy Implications.

5.1 The proposals now need to be presented to other stakeholders, and a public consultation held. This, together with the design of the proposed parking layout, will take officer time required during a period of increasingly limited officer resource. The cost of the public consultation has been estimated at £10k that would be funded from balances. This could be alleviated if other parties were willing to make a contribution to the work required.

- 5.2 All income kept by SBDC to fund costs - current estimate income against budget would be a deficit of £6,000 per annum.

**6. Recommendations.**

The advice of the PAG is sought on whether the Portfolio Holder should be asked to recommend to Cabinet the following:

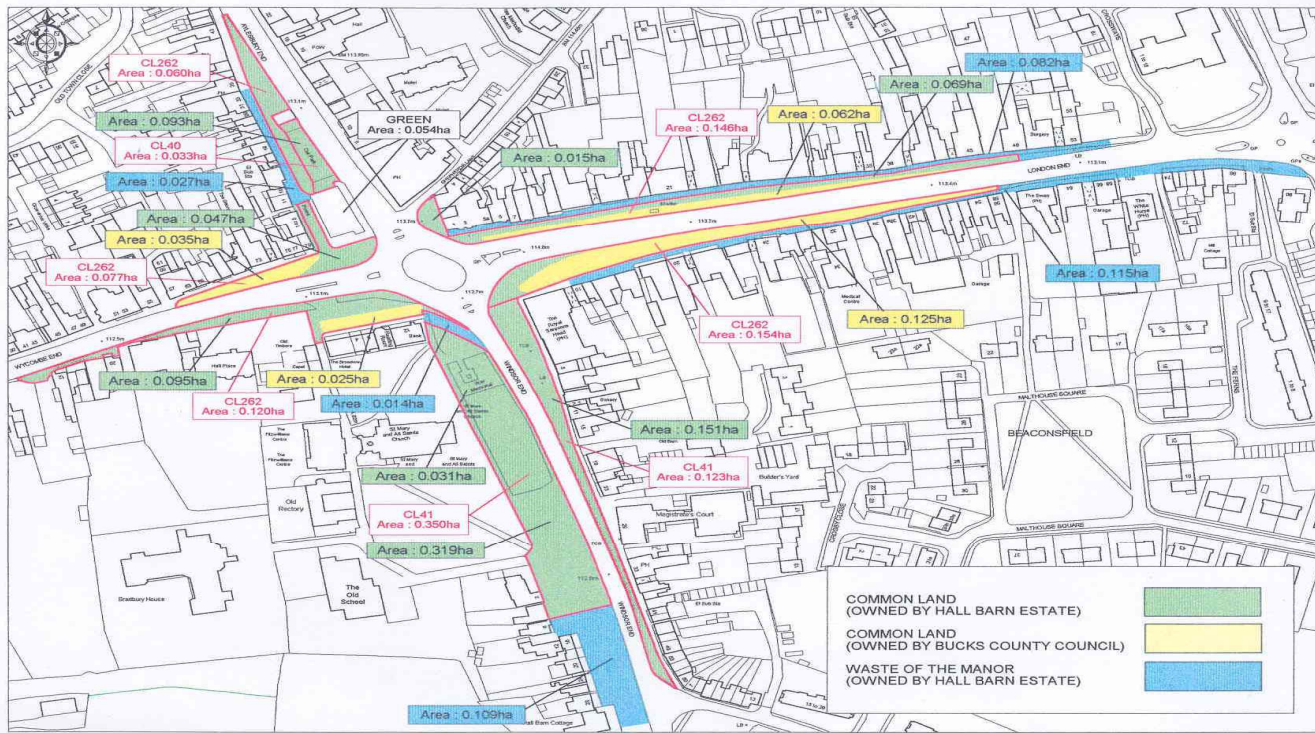
- 1 - In view of the comments received from the Town Council whether this matter is progressed further.
- 2 - That a public consultation at a cost of £10,000 should be carried out funded from balances with the results reported to Members of the PAG by email.
- 3 - That subject to the outcome of the consultation suitable agreements be entered into with HBE & BCC for the operation of the parkings / land management.
- 4 - That subject to the outcome of the consultation the scheme should be implemented, subject to a further report about the financial implications.
- 5- Authority be delegated to the Head of Environment, in consultation with the Environment Portfolio Holder, to agree minor details.

Officer Contact:	Chris Marchant 01895 837360 <a href="mailto:chris.marchant@southbucks.gov.uk">chris.marchant@southbucks.gov.uk</a>
Background Papers:	

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Appendix A

Beaconsfield Old Town, Common Land and Waste of The Manor



© Crown copyright 2000 All rights reserved. Based on Ordnance Survey digital data Survey Scale - 1:1250 Plotted Scale - 1:2500 (Scales other than at Survey Scale should not be used for accurate measurement). Business occupancy data ©2000 Thomson Directories Ltd.



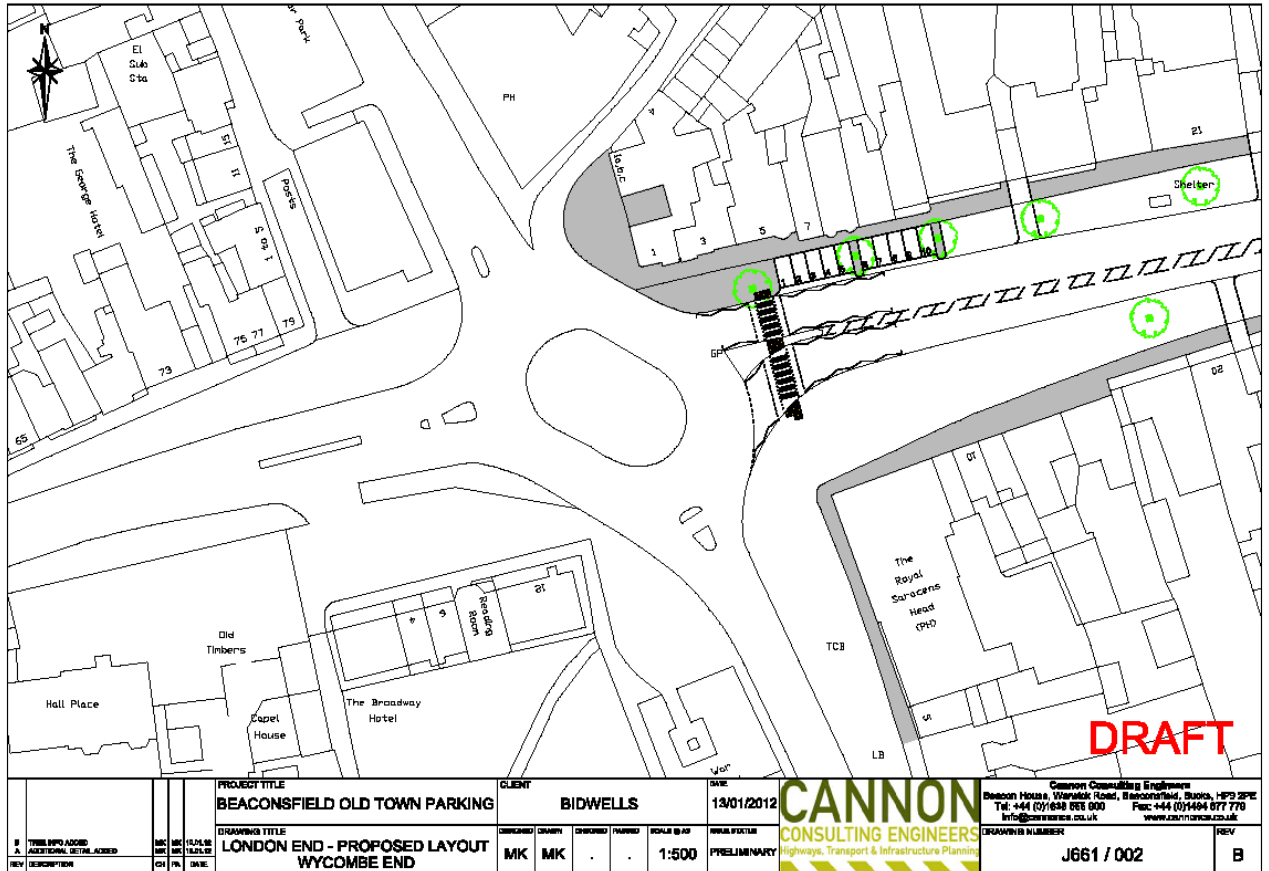
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Date : 2/3/2000



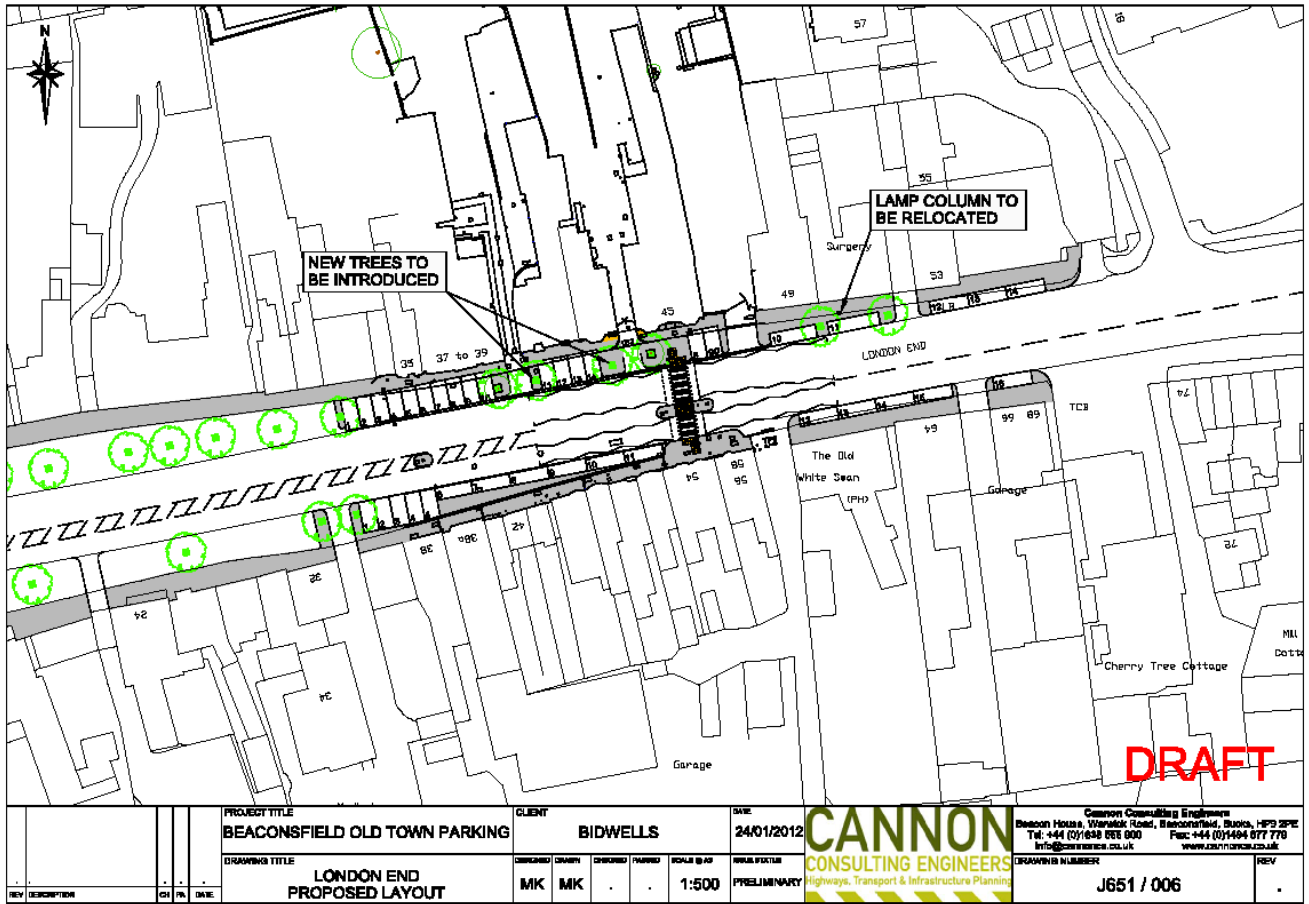
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Appendix B




<b>PROJECT TITLE</b> BEACONSFIELD OLD TOWN PARKING		<b>CLIENT</b> BIDWELLS		<b>DATE</b> 13/01/2012		Cannon Consulting Engineers Beacon House, Warwick Road, Beaconsfield, Bucks, HP9 3PE Tel: +44 (0)1848 955 800 Fax: +44 (0)1494 877 778 info@cannonce.co.uk www.cannonce.co.uk	
<b>DRAWING TITLE</b> LONDON END - PROPOSED LAYOUT WYCOMBE END		<b>DESIGNED</b> MK	<b>DRAWN</b> MK	<b>SCALE</b> 1:500	<b>STATUS</b> PRELIMINARY		<b>DRAWING NUMBER</b> J661 / 002
<b>REV</b> DESCRIPTION	<b>CHK</b> DATE	<b>APP</b> DATE	NOTE THE PROPERTY OF THIS DRAWING AND DESIGN IS VESTED IN CANNON CONSULTING ENGINEERS AND MUST NOT BE COPIED OR REPRODUCED IN ANY WAY WITHOUT THEIR WRITTEN CONSENT				<b>REV</b> B



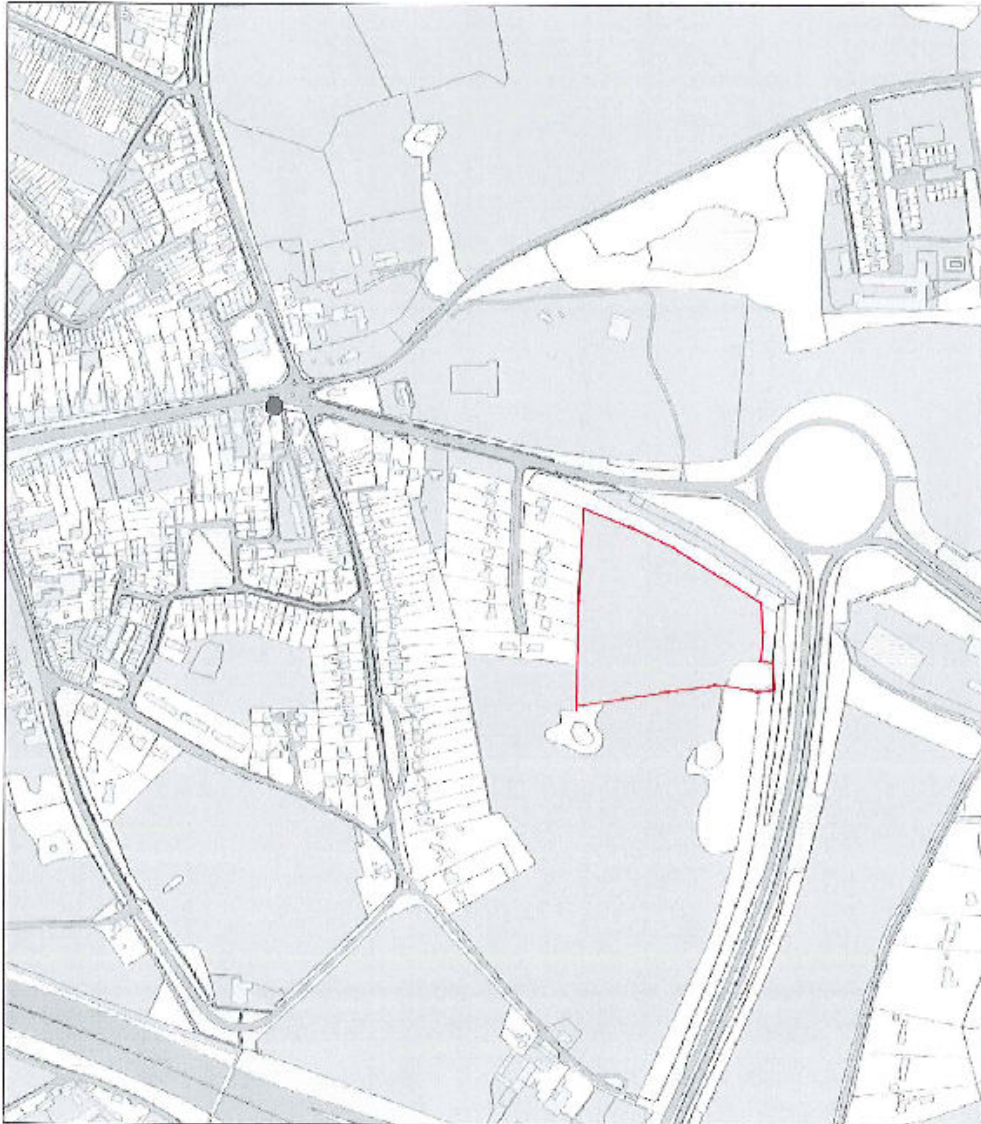
# Appendix C



**South Bucks**  
District Council

Scale = 1:5000 

Proposed area of land to be given to SBDC by Hall Barn Estates



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through confirmed contributions and through monies carried forward from the Biodiversity Partnership.

- 4.5 It was agreed that the appointment of the Manager be progressed. The closing date for applications is 31<sup>st</sup> May, with interviews held on 10<sup>th</sup> June. A verbal update will be given at the meeting about this process.

The NEP Manager's key responsibilities are shown below:

- To work with the NEP Board to facilitate the preparation and delivery of the NEP Strategic Action Plan
- To support the NEP Board by convening, and facilitating Board meetings.
- To secure external funding to deliver the NEP Strategic Action Plan
- To co-ordinate the NEP Task Groups and other groups as necessary so as to ensure the delivery of the NEP strategic objectives
- To establish and maintain relationships with the wider NEP Forum so as to assist in the co-ordination of their efforts to achieve the overall strategic aims of the NEP.
- To inspire a range of stakeholders to invest in the conservation and enhancement of the natural environment, at a landscape scale;
- To identify best practice from within the national Local Nature Partnership Network, and other relevant groups;
- To build a compelling evidence base on the value of the natural environment to a range of other stakeholders - particularly the economic and health sectors;
- To ensure close liaison with the Buckinghamshire Local Economic Partnership (LEP) and the Health and Well-Being Board, seeking opportunities for alignment of priorities.
- To ensure activities of the NEP are compatible with local and national policy.
- To provide regular reports, both internally and externally, as required.
- To undertake any other duties commensurate with the post.

Further details about the long term funding, operations and working details of the NEP will be provided to Members as the partnership progresses.

- 4.6 The Shadow Board discussed the development of the draft NEP Strategic Plan. This will be reviewed by the Delivery Group and presented to the next Board meeting.
- 4.7 Task groups will be set up to progress projects of particular importance. These may relate to certain government or otherwise initiatives or strategies, or to the existing Biodiversity Opportunity Areas (BOAs), which identify areas of opportunity for biodiversity improvements and enhancements. The South Bucks area has several BOAs, in particular the South Bucks Heaths and Parklands and the Colne Valley.
- 4.8 A Memorandum of Agreement has been prepared. This is shown in Appendix 3.
- 4.9 Funding had previously been agreed for the support of the Partnership for 2012 - 2015. However there was concern that some District Councils were not contributing as much as others so the funding structure has now been amended so that each District Council will contribute an equal amount of £4,000 per annum (to be reviewed after the initial year. Chiltern DC has yet to confirm this amount.)

The Council's contribution to the partnership has therefore been reduced by £1,700 per annum and it is requested that this amount be saved annually to be accumulated into the existing budget that can be used for funding potential future projects within the South Bucks area.

This project fund would ensure that South Bucks would be in a stronger position to attract partnership support and external funding for potential projects in the future.

- 4.10 Finally, the Buckinghamshire Green Infrastructure (GI) Strategy (Appendix 4) has previously been reported to Members. The NEP will be key in progressing this work and intends to review the Delivery Plan.

The delivery plan is intended to be used as evidence to support infrastructure requirements in Buckinghamshire. It will feed into the county infrastructure assessments, and inform development plan/site allocations/CIL work at district level. It will be strategic, but will also add value to and be consistent with existing district GI plans where in place.

The plan will include a new section which will contain all strategic schemes for Buckinghamshire - on a 'long-list' and listed in a summary table. All schemes on the long-list will be mapped at county level.

The plan will then incorporate more detailed GI Opportunity Plans for the following areas. These are prioritised on the basis on proximity to major settlement in the county.

- Wycombe
- Burnham (Slough)
- Chalfont/Gerrards Cross/Denham
- Amersham/Chesham
- Aylesbury - Grand Union Triangle (incorporating Linear Park East, Wendover Woods & Regional Wetlands Park) TBC
- Aylesbury - Linear Park north, south & west (incorporating Hartwell & Quarrendon) TBC
- Whaddon (Milton Keynes)

Members are asked to note and endorse the continuing work on the Buckinghamshire Green Infrastructure Strategy and Delivery Plan.

## 5. Resources, Risks and Wider Policy Implications

- 5.1 Funding for the LNP has previously been agreed for 2012/13, 2013/14 and 2014/15.
- 5.2 The revised amounts requested for the Partnership over the next three years are set out below. These increase slightly due to inflation.

	2013/14	2014/15	2015/16
Partnership Contributions	£4,000	£4,080	£4,160
Project Funding	£1,700	£1,730	£1,760

- 5.3 Continuing to fund the Natural Environmental Partnership will enable to Council to 'have a seat at the table' and benefit from key discussions and opportunities within the Green Infrastructure network. The Council would benefit from a wide

shared knowledge about issues such as Community Infrastructure Levy, the Localism Act etc.

- 5.4 Should the Council cease to be a Member of this partnership, it would have to make an alternative provision, for example to employ a biodiversity officer, to meet its statutory duties. This would be likely to cost much more than the amount requested for the partnership costs so membership of the partnership gives value for money to SBDC.
- 5.5 There is a risk that, if the Council does not agree to continued support and membership of this NEP, the Council will fail in its legal duty to take reasonable steps to conserve and enhance the SSSIs and other notable sites of biodiversity value in its district.
- 5.6 There is also a risk that, if the Council does not agree to support and be a member of this Partnership, the Biodiversity services throughout the County will be jeopardised as the Partnership relies on the continued funding and support of all District Councils and partners.

**6. Recommendation**

The PAG is asked to note the report and to advise on whether the amount of £1,700 saved per annum be accumulated for funding potential future projects within the South Bucks area.

<b>Officer Contact:</b>	Simon Gray 01895 837321 <a href="mailto:simon.gray@southbucks.gov.uk">simon.gray@southbucks.gov.uk</a>
<b>Background Papers:</b>	



## Appendix 1

## Terms of Reference for the Board

Buckinghamshire & Milton Keynes  
Natural Environment Partnership

## TERMS OF REFERENCE FOR THE SHADOW BOARD

### Vision of the NEP

**The natural environment is placed at the heart of decision-making in Buckinghamshire and Milton Keynes.**

The natural environment in all its forms is valued and cared for, for its own sake, for the way it enriches people's lives and for the way that it sustains livelihoods and growth. This value is fully reflected in national guidance and policies of public bodies, the decisions of businesses, and the actions of individuals.

### Mission of the NEP

The NEP will be an influential, innovative and authoritative advocate of the natural environment. It will set a proactive and forward-looking agenda for co-ordinated action by partners from all sectors that improves the natural environment and increases the benefits it provides to all.

### Remit of the NEP

The NEP will provide leadership and strategic direction on the delivery of a high quality, resilient natural environment that supports sustainable growth and community well-being. It will encourage partnership working to deliver improvement programmes and ensure that monitoring and evaluation is carried out around the added value that a healthy natural environment brings.

The Partnership will consider how communities and businesses gain livelihoods, enjoyment, and quality of life from the natural environment which covers ecosystems, wildlife, landscapes, accessible green spaces, natural resources and cultural heritage. It will work to conserve and enhance the natural environment, including biodiversity. It will seek to work in partnership with the business and health sector in particular and add value to common goals within these sectors. It will aim to unlock new sources of funding and ways of working, seeking to ensure the natural environment is fully reflected in supporting the green economy and jobs agenda.

The NEP's priorities will be decided by a strategic assessment of needs and opportunities, based on where it can add most value to the work of its partner organisations and other bodies.

The Buckinghamshire and Milton Keynes Local Nature Partnership Delivery Group (LNP) and the Buckinghamshire Environment Task Group (ETG) will

report to the Board. These groups include representatives from local authorities, statutory agencies and the voluntary sector. A NEP forum will be formed to engage the wider range of organisations with an interest in the natural environment.

**The Board**

Board members will be champions for the natural environment and act as advocates for the vision of the Partnership. Board members will represent a wide variety of interests, including local authorities and statutory agencies, as well as the voluntary, business, health, education and agricultural sectors. Collectively they will have the necessary knowledge and influence to take forward the ambition and vision of the NEP. Board Members will endeavour to ensure that organisational boundaries are not a hindrance to the work of the NEP but an opportunity to exceed the aspirations of the vision.

Membership of the Board will be through a process of nomination by the Delivery Group and through invitation. This involves a process of dialogue between the nominating bodies and the Chairman who will ensure that Board members have the necessary experience, interests and commitment.

It is anticipated that Board meetings will be approximately every three months. It is intended that a NEP Manager will be appointed to support the Board, to build partnerships and to coordinate the delivery of the NEP's strategic action plan.

The Board will reach decisions through consensus without a formal voting process. No Board member(s) will have a veto on decisions taken by the Board, but the Chairman, whose role it is to gain agreement, must maintain the confidence of the Board as a whole.

As Board members are appointed on the basis of their individual expertise and area of influence; a named substitute may attend on their behalf. Where members miss three consecutive Board meetings, the Chairman may request their sector to nominate a new member. The quorum for meetings will be at least one half of members. The Chairman has discretion to invite attendance by other people, such as members of the Delivery Group, for specific agenda items. The NEP Manager will attend in an ex-officio capacity.

**Review of these terms of reference**

The terms of reference will be reviewed regularly, with the first review at the first anniversary of the Shadow Board's inaugural meeting and subsequently every two years thereafter. The review should ensure that the structure of membership reflects funding and in-kind contributions by provided by the different sectors.



**SHADOW BOARD MEETING Friday 26 April 2013  
MINUTES**

**Buckinghamshire & Milton Keynes  
Natural Environment Partnership**

**SHADOW BOARD MEETING Friday 26 April 2013  
MINUTES**

**Present**

Sir Henry Aubrey-Fletcher (Chair)  
Cllr Nick Naylor, South Bucks District Council  
Cllr Nick Rose, Chiltern District Council  
Cllr Hugh McCarthy, Wycombe District Council  
Professor Andy Lane, Open University  
Phillippa Batting, Buckinghamshire Business First  
Chris Williams, Berkshire, Buckinghamshire & Oxfordshire Wildlife Trust  
Adam Wallace, Natural England  
Nigel Sims, Buckinghamshire County Council  
Kath Daly, Chilterns Conservation Board  
David Sutherland, Buckinghamshire County Council  
Lesley Stoner, Wycombe District Council  
Lesley Davies, Aylesbury Vale District Council

**Apologies**

Cllr David Thompson, Aylesbury Vale District Council  
Steve Rodrick, Chilterns Conservation Board  
Jim Sims, Buckinghamshire Business First  
Alexander Boswell  
Milton Keynes Council

**1 Introductions**

- 1.1 The Board members and supporting Officers introduced themselves, their organisations and their interests.

**2 Shadow Board terms of reference**

- 2.1 The title of Buckinghamshire and Milton Keynes Natural Environment Partnership Shadow Board was agreed.
- 2.2 The following changes to the draft ToR were agreed:
- Vision: first sentence to show in bold.
  - Mission: change 'ambitious and forward looking agenda' to 'proactive and forward looking agenda'
  - Remit: change 'it will work to deliver better outcomes for the natural environment' to 'it will work to conserve and enhance the natural environment'.
  - The Board: change 'NEP Officer' to 'NEP Manager'; change 'they will not delegate or substitute their attendance at meetings' to 'a named substitute may attend on their behalf'; change 'Partnership Coordinator' to 'NEP Manager'.
  - Review of terms of reference: insert 'Shadow' before Board.

- 2.3 It was agreed that if the Chairman is unable to attend a meeting that a deputy be agreed on the day.

### **3 Budget and appointment of NEP Manager**

- 3.1 The draft NEP budget was presented to the Shadow Board. It was highlighted that whilst some of the contributions from the local authorities were yet to be confirmed, that there was sufficient funding to appoint the NEP Manager, which has been secured through confirmed contributions and through monies carried forward from the Biodiversity Partnership. In addition to this, Bucks County Council has agreed to underwrite the first year costs of the post if needed in order to get the NEP up and running.
- 3.2 It was agreed that the appointment of the Manager be progressed, with consideration given to whether this could be a part time post. Sir Henry, Phillippa and Steve Rodrick have all offered to support the recruitment process.

### **4 Strategic Plan**

- 4.1 A brief discussion was held about the development of the draft Strategic Plan and that this should be reviewed by the LNP Delivery Group and then presented to the next meeting of the Board. The review should take into account how the Strategic Plan can meet the objectives of the Local Enterprise Partnerships and the Health and Wellbeing Board.

### **5.1 Formal launch**

- It was agreed that a launch should be planned to take place once the Manager is in post.

### **6 Date of next meeting**

- Friday 12 July 2013, 1400 to 1600 at Bucks Business First.



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## Draft Memorandum of Agreement

**THIS MEMORANDUM OF AGREEMENT** is made on [insert correct date]

### BETWEEN

- (1) [NEP Shadow Board] and  
(2) [Partners]

### BACKGROUND

- (A) In July 2011, The Natural Environment White Paper 'The Natural Choice: Securing the value of nature' set out the Government's intention for Local Nature Partnerships (LNPs) to be established to "work at a strategic scale to improve the range of benefits and services we get from a healthy natural environment. They will aim to improve the multiple benefits we receive from the good management of the land."
- (B) Buckinghamshire and Milton Keynes Local Nature Partnership was awarded formal status as an LNP in July 2012. The Partnership will develop the work previously undertaken by the Buckinghamshire and Milton Keynes Biodiversity Partnership and the Buckinghamshire Green Infrastructure Consortium. The LNP Board's remit will extend beyond these earlier partnerships to include spatial planning (including through collaboration with local planning authorities, as described in the National Planning Policy Framework), economic development (by working with the Local Enterprise Partnerships), public health and wellbeing (with the Health and Wellbeing Boards), wider environmental sustainability issues (working with the Bucks Strategic Partnership Environment Group) and rural issues (working with the Buckinghamshire Rural Affairs Group).
- (C) The Buckinghamshire and Milton Keynes LNP is governed by a Board called the "Buckinghamshire And Milton Keynes Natural Environment Partnership Shadow Board" which will operate in accordance with the Terms of Reference in Annex 1.
- (D) This Memorandum of Agreement sets out the principles which shall govern the relationship between the Partners and the Board including their respective obligations and rights.

**IT IS AGREED** as follows:

#### 1. DEFINITIONS AND INTERPRETATION

In this Memorandum, unless the context otherwise requires, a reference to:

**"Board"** means the governing Board of the NEP as specified in the Terms of Reference in Annex 1

**"Buckinghamshire and Milton Keynes Local Nature Partnership"** (or **LNP**) means the partnership recognised by the Department for Environment, Food and Rural Affairs (Defra) on 17<sup>th</sup> July 2012.

**"Business Day"** means any day from Monday to Friday (inclusive) which is not Christmas Eve, Christmas Day, Good Friday or a statutory Bank Holiday and "Business Days" shall be construed accordingly;

**"Commencement Date"** means this Memorandum commences on **[date]**;

“**Confidential Information**” means any information which has been designated as confidential by either party in writing or that ought to be considered as confidential (however it is conveyed or on whatever media it is stored) including information which relates to the business, affairs, properties, assets, trading practices, services, developments, trade secrets, intellectual property rights, know-how, personnel, customers and suppliers of either Party and all personal data and sensitive personal data within the meaning of the Data Protection Act 1998;

“**Memorandum**” means this document, including all schedules and appendices hereto;

A “**Party**” means any Party to this Memorandum individually and “**Parties**” refers to all of the Parties to this Memorandum collectively. A Party shall include all permitted assigns of the Party in question;

“**Partner**” means any Party to this agreement other than the Board.

## 2. PRINCIPLES OF THE RELATIONSHIP

- 2.1 This Memorandum shall be effective from the commencement date and shall continue until **[date]** subject to a) available funding from Partners, and b) earlier termination in accordance with paragraph 14.
- 2.2 The Partners shall work together to support the Board and in particular shall perform their respective obligations set out in the Schedule.
- 2.3 On the date of its first meeting, the Board shall inherit a sum of £80,282 from the former Buckinghamshire and Milton Keynes Biodiversity Partnership. Furthermore the Partners shall provide the following funding amounts to the Board in accordance with the payment dates identified in the Schedule:

Partners:	2013/14	2014/15
Aylesbury Vale DC	£4000	£
Buckinghamshire, Berkshire and Oxfordshire Wildlife Trust	£	£
Buckinghamshire County Council	£	£
Buckinghamshire Thames Valley Local Enterprise Partnership	£	£
Chiltern Conservation Board	£	£
Chiltern District Council	£4000	£
Milton Keynes Council	£4000	£
Natural England	£	£
South Bucks District Council	£4000	£
South Midlands Local Enterprise Partnership	£	£
Wycombe District Council	£4000	£
Totals	£	£

The amounts set out in paragraph 2.3 shall be inclusive of all taxes which may be payable from time to time.

- 2.4 The principles of the relationship between the Parties are also set out in the Schedule. The Parties shall endeavour to apply these principles to their relationship throughout the term of this Memorandum.

## 3. RESOURCES

The Parties shall provide such resources identified in the schedule as being their responsibility to so provide.

#### **4. FUTURE SERVICES**

The Parties shall act reasonably in agreeing ongoing service delivery and support or, if applicable, co-operate to arrange a third party to so deliver the ongoing service and/or support.

#### **5. FURTHER ASSURANCE**

The Board and the Parties shall promptly execute and deliver all such documents and do all such things as may from time to time be reasonably required for the purpose of giving full effect to the provisions of this Memorandum.

#### **6. VARIATION AND WAIVER**

- 6.1 Any variation of this Memorandum shall be in writing and signed by or on behalf of each of the Parties.
- 6.2 No delay by either Party in exercising any provision of this Memorandum constitutes a waiver of such provision or shall prevent any future exercise in whole or in part.

#### **7 SUCCESSORS AND ASSIGNS**

- 7.1 **The agreements reached between the Parties pursuant to this Memorandum shall continue for the benefit of successors and assigns.**
- 7.2 **This Memorandum and agreements reached pursuant to it shall continue for the benefit of the Parties successors in title or duty**
- 7.3 **The Parties cannot assign, sub-contract or in any other way dispose of the Memorandum or any part of it to any person, firm or company without the prior written consent of all the Parties.**

#### **8 NOTICES**

- 8.1 Any notice or other communication required to be given under this Memorandum, shall be in writing and shall be delivered personally, or sent by pre-paid first-class post or recorded delivery or by commercial courier, to each Party required to receive the notice or communication as set out below or as otherwise specified by the relevant Party by notice in writing to each other Party:

Partners:	Nominated officer	Address
Aylesbury Vale DC		
Buckinghamshire, Berkshire and Oxfordshire Wildlife Trust		
Buckinghamshire County Council		
Buckinghamshire Thames Valley Local Enterprise Partnership		
Chiltern Conservation Board		
Chiltern District Council		
Milton Keynes Council		
Natural England		
South Bucks District Council		

South Midlands Local Enterprise Partnership		
Wycombe District Council		

- 8.2 Any notice or other communication shall be deemed to have been duly received:
- 8.2.1 if delivered personally, when left at the address and for the contact referred to in this clause; or
- 8.2.2 if sent by pre-paid first-class post or recorded delivery, at 11.00 am on the second Business Day after posting; or
- 8.2.3 if delivered by commercial courier, on the date and at the time that the courier's delivery receipt is signed.
- 8.3 A notice or other communication required to be given under this Memorandum shall not be validly given if sent by e-mail.
- 8.4 The provisions of this clause shall not apply to the service of any proceedings or other documents in any legal action.

## **8 CONFIDENTIALITY**

- 8.1 All Parties acknowledge that pursuant to this Memorandum they will each disclose Confidential Information to the other. In consideration of the provision of such Confidential Information, each Party undertakes to the other:
- 9.1.1 to keep secret and confidential all Confidential Information disclosed to it, its employees, agents or advisers by or on behalf of the other in relation to the agreement or the business of the other Party which is of a confidential nature and not to use such Confidential Information for any purpose other than for the purposes of this Memorandum; and
- 9.1.2 not to disclose to any third party (other than its professional advisers or as required by law or any competent regulatory authority) any such Confidential Information other than that which comes into the public domain other than by breach of the undertakings contained in this clause 9.
- 8.2 These confidentiality undertakings in this clause 9 shall subsist indefinitely so far as permissible by law.
- 8.3 The obligations of confidentiality set out in this clause 9 shall not apply to information already known to either Party, information in the public domain or information required to be disclosed by law.

## **9 INTELLECTUAL PROPERTY RIGHTS**

- 9.1 All intellectual property rights in any information or material existing prior to the date of this Memorandum shall remain the property of the Party introducing such information. Each Party shall grant the other a non-exclusive licence to use all such pre-existing information and materials, including any intellectual property rights in the same, in perpetuity.
- 9.2 Any new or future intellectual property rights arising from or as a result of the work of the LNP shall be owned jointly by the Partners

- 9.3 All Parties shall do, or procure to be done, all such further acts and things and the execution of all such other documents as may from time to time be required for the purpose of ensuring all new and future intellectual property rights arising from the LNP vest jointly in the Parties.

## 10 INFORMATION

- 10.1 The Parties acknowledges that all Parties are subject to the requirements of the Freedom of Information Act 2000 ("FOIA") and the Environmental Information Regulations 2004 ("EIR") and the Parties shall assist and co-operate with each other as necessary to comply with these requirements.**
- 10.2 In responding to a request for information, including information in connection with the Partnership, the Party concerned will use reasonable endeavours to consult with the other Parties. Notwithstanding this the Parties acknowledge that a Party may disclose information without consultation, or following consultation with the other Party having taken their views into account.**
- 10.3 The Parties shall ensure that all information produced in the course of the Partnership or relating to the Memorandum is retained for disclosure and shall provide all necessary assistance as reasonably requested to enable any of the Parties to respond to a request for information within the time for compliance and shall permit other Parties to inspect such records as requested from time to time.**
- 10.4 All Parties acknowledge that any statutory and other constraints on the exchange of information will be fully respected, including the requirements of the Data Protection Act 1998 and the Human Rights Act 1998.

## 12 LIMITATION OF LIABILITY

- 12.1 Total liability arising under, or in connection with, this Memorandum, whether in tort (including negligence or breach of statutory duty), contract, misrepresentation, restitution or otherwise, shall be limited as follows:
- 12.1.1 for non-payment of funding, to the amount unpaid; or
  - 12.1.2 for any other type of liability, to the amount of funding unpaid under this Memorandum.

## 13 RECONCILIATION OF DISAGREEMENT

- 13.1 Any disagreements will normally be resolved amicably at working level. In the event of failure to reach consensus between the Parties then such failure shall be handled in the following manner:
- 13.1.1 The dispute shall in the first instance be referred to Chairman of the Board and the Partners' nominated officers for resolution at a meeting to be arranged as soon as practicable after the failure to reach consensus arises, but in any event within ten business days;
  - 13.1.2 If the dispute cannot be resolved in accordance with 13.1.1 above within ten business days after such referral, or within any other period agreed between the

Parties then the dispute shall be referred to the LNP Board for final and binding resolution by simple majority vote at a meeting to be arranged as soon as practicable after such referral, but in any event within ten business days;

#### **14 TERMINATION**

##### **14.1 The LNP Board may terminate the membership of any Partner with immediate effect with no liability to the Board or other Partners where:**

- 14.1.1 the Partner undergoes a change of control, within the meaning of section 416 of the Income and Corporation Taxes Act 1988, which impacts adversely and materially on the Memorandum or the Partnership; or**
- 14.1.2 the Partner becomes insolvent, bankrupt, enters into liquidation, enters into a voluntary arrangement, appoints a receiver or such similar event in any jurisdiction save for the purposes of a solvent reconstruction or amalgamation; or**
- 14.1.3 the Partners are guilty of any fraud or dishonesty or acts in any manner which in the opinion of Parties brings or is likely to bring the Partner or Parties into disrepute or is materially adverse to the interests of the Parties; or**
- 14.1.4 the Partners suffers or allows any execution, whether legal or equitable, to be levied on its property or obtained against it, or is unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 or the Partner(s) cease(s) to trade.**

**14.2 Without prejudice to any other rights or remedies which any Party may have, any Partner may give 3 months notice in writing to withdraw from this Memorandum to the other Parties and in doing so will give a full explanation of it's reasons for termination and then the remaining Parties will consider the impact of any such termination and decide upon appropriate action.**

**14.2 In the event of a Partner withdrawing from the agreement under clauses 14.1 or 14.2 the Board shall be entitled to recover any outstanding sums due under clause 2.3 plus 3 months of any funds due from the date that notice is served.**

**14.3 In the event that the LNP is to be dissolved the Board will decide in consultation with its Partners how to disburse any remaining funds and capital items. In lieu of such a decision any residual funds will be returned to the Partners in proportion to their contributions made from the date of this agreement.**

#### **15 CONTRACTS (RIGHTS OF THIRD PARTIES) ACT 1999**

The Parties do not intend that any term of the Memorandum shall be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person that is not a party to it.

#### **16 GOVERNING LAW**

**This Memorandum and all disputes or claims arising out of or in connection with the activities of the Parties in delivering this agreement shall be governed by and construed in accordance with the law of England.**

**19. EXCLUSION CLAUSE**

**Nothing in the Memorandum shall fetter the Partners in the exercise of each of their statutory functions and duties as either a County, Unitary or District Council as the case may be.**

Each Party hereby confirms its agreement to the terms contained in this Memorandum.

**Signed on behalf of  
SOUTH BUCKS DISTRICT COUNCIL: .....**

**Print Name:**

**Job Title:**

**Witness name:**

**Witness signature:**

**Witness address:**

## **SCHEDULE: Obligations of Parties**

### **1. Duties of the Partners**

- 1.1 The objective of the Partners is to co-operate and support the Board. The Partners commit themselves to doing everything in their power to achieve the implementation and success of the NEP.
- 1.2 Each Partner will appoint a representative to the Delivery Group and appropriate Task Groups and through these groups will agree and contribute reasonable and proportionate in-kind support to the NEP.
- 1.3 Each Partner will release their part of the co-funding as specified in Clause 3 of the main agreement by [date] of the relevant financial year.
- 1.4 Each Partner undertakes to notify the Board of any event that is liable to prejudice or delay the performance of the NEP as soon as possible and assist the Board in rapidly finding a workable solution.
- 1.6 Each Partner shall retain all and any documentation required for the implementation of the NEP or any other use identified by the Board for at least seven years following the termination of the LNP.
- 1.7 Each Partner shall be responsible for reporting any financial information required by the Board in the format of standard accounting procedures (see Para 9.1).
- 1.8 The Partners may appoint an auditor with the approval of all Partners to this Agreement for the purpose of certifying any matters determined by them and the Board will co-operate with such investigation.

### **2. Duties of the Board**

- 2.1 The duties of the Board include administrative, financial and management functions for which it will be supported by a Delivery Group and Task Groups. The Board will appoint an NPE Co-ordinator who will co-ordinate the delivery of the NEP work including reporting.
- 2.2 The Board shall determine arrangements for securing the NEP Co-ordinator and other services. The Board may at its discretion enter into agreements with Partners to this Agreement or others to secure such services on its behalf.
- 2.3 The Board shall be responsible for the financial arrangements of the NEP. The Board shall not without the prior written agreement of all Partners commit itself to any expenditure exceeding the combined value of its reserves and confirmed income. The Board shall prepare Statements of Expenditure and Income in accordance with Standard Accounting Procedures. The Board shall confirm within the statement of Expenditure and Income, that where applicable, a Partner's financial contribution is limited to the service(s) to which the partner is contributing.
- 2.4 The Board shall maintain proper records relating to the NEP. All Partners shall reserve the right to request reasonable access to such documentation for the purpose of examining all records relating to the NEP by appropriate staff.
- 2.5 The Board shall maintain an inventory of any Capital items purchased for the purpose of implementing the NEP. All items so purchased shall remain the property of the Board who will safeguard and maintain the item(s) in an appropriate manner.





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## Appendix 4

### Green Infrastructure update

#### Buckinghamshire Natural Environment Partnership: GI Delivery Plan update – May 2013

1. LUC is undertaking a re-write of the GI Delivery Plan. The plan will be in a new structure, and will provide clear links to the evidence base in the county and district GI Strategies. It will follow on from the county GI Strategy.
2. The delivery plan is intended to be used as evidence to support infrastructure requirements in Buckinghamshire. It will feed into the county infrastructure assessments this summer, and hopefully inform development plan/site allocations/CIL work at district level. It is meant to be quite strategic, but add value to and be consistent with existing district GI plans where in place. Advice and agreement has been reached with Wycombe, Chiltern & South Bucks on content and consistency. We have yet to confirm and agree the methodology and content for Aylesbury with AVDC.
3. The plan will include a new section which will contain all strategic schemes for Buckinghamshire – on a ‘long-list’ and listed in a summary table. All schemes on the long-list will be mapped at county level.
4. The plan will then incorporate more detailed GI Opportunity Plans for the following areas. These are prioritised on the basis on proximity to major settlement in the county and an additional urban analysis is being carried out to support this methodology.
  - Wycombe
  - Burnham (Slough)
  - Chalfont/Gerrards Cross/Denham
  - Amersham/Chesham
  - Aylesbury – Grand Union Triangle (incorporating Linear Park East, Wendover Woods & Regional Wetlands Park) TBC
  - Aylesbury – Linear Park north, south & west (incorporating Hartwell & Quarrendon) TBC
  - Whaddon (Milton Keynes)
5. Key stakeholders include all former members of the Green Infrastructure Consortium in addition to the NEP.
6. Further consultation on the plan has been undertaken over the last few months with GIC partners who had not been previously consulted except through the stakeholder workshops in 2011.
7. The next phase of consultation will be on a final draft and **it must be clear with all partners that once the plan is at this stage, major changes in content and format cannot be made**, due to cost implications.
8. Timescales:
  - 22<sup>nd</sup> May – Draft revised GI Opportunity Plan for Wycombe
  - 23<sup>rd</sup> May – Update to NEP.
  - 4<sup>th</sup> June – Revised final draft to BCC officer for approval
  - 6<sup>th</sup> June - Final draft to stakeholder group consultation – NEP & GIC
  - 20<sup>th</sup> June – NEP meeting – opportunity for discussion on GI Delivery Plan if needed
  - 30<sup>th</sup> June – end of final consultation & report back to LUC
  - 7<sup>th</sup> July – Final plan (minor amends only) received.
  - 12<sup>th</sup> July – NEP Shadow Board meeting

## Appendix

- 18<sup>th</sup> July – final report to BCC for Cabinet Member sign-off
- tbc – Report ready for wider publication and distribution.

### **Key issues for delivery group to consider and agree:**

- Agreement with AVDC on Aylesbury GI opportunity areas
- NEP Board/adoption by NEP - process/timing
- Other partner organisations – any requirements for formal sign off – particularly District councils (process/timing)

## Part I

<b>SUBJECT:</b>	<b>Dropmore Road Depot Update Report</b>
<b>REPORT OF:</b>	<b>Officer Management Team - Director of Services</b> <b>Prepared by - Head of Environment</b>

**Purpose of Report**

- 1.1 To provide an update for Members on the project to redevelop the Council's depot on Dropmore Road.

**Links to Council Policy Objectives**

- 2.1 This matter is related to the following local and national policy objectives:
- South Bucks Sustainable Community Strategy and Corporate Plan Key Theme - Sustainable Environment - protecting our heritage, protecting our future.
  - Council priority to continue to improve the street scene and cleanliness of the district as a key public services coordinator
  - The current Joint Waste Management Strategy for Bucks policies, including "to secure a long-term strategy for the management of wastes for which the member authorities are collectively responsible".
  - The Council's recycling/composting target of 60% by 2025 as part of the Joint Waste Management Strategy for Bucks. The national target of 45% by 2015 and 50% by 2020. There are no longer District specific targets.

**Background.**

- 3.1 The Council's refuse and recycling collection and street cleansing contractor Biffa Municipal Ltd moved into our depot on Dropmore Road in Burnham after being asked to vacate the CDC-owned site occupied since 2007. This was because CDC and WDC jointly tendered their waste services contract and wanted to use the whole of the site for their new contract with their new contractor Serco.
- 3.2 Aside from some IT-related teething problems, the move went smoothly and services operated without disruption.
- 3.3 Recycling collected from households and bring sites is still being tipped at the London Road site under a short term arrangement with Serco for which a gate fee is being paid. Serco are happy to continue this arrangement until construction at Dropmore Road depot is complete.
- 3.4 Planning permission to redevelop the Dropmore Road site was granted on 26<sup>th</sup> March 2013 following previous refusal on 8<sup>th</sup> August 2012. Prior to this, the capital and revenue budgets required to undertake this project were approved by the Cabinet on 3<sup>rd</sup> July 2012.
- 3.5 The decision to recommend the award of the redevelopment contract to the preferred bidder was made by Cabinet on 16<sup>th</sup> October 2012. This decision was made some time before the contract could be awarded, and the final decision to enter into the contract was therefore delegated to the Portfolio Holder for Resources in consultation with the Environment Portfolio Holder, Director of Services and the Head of Environment.

**Discussion.**

- 4.1 There are a number of planning conditions that must be discharged prior to construction. To date the following aspects of the project have been progressed:
  - ❖ An English Nature licence application has been applied for. This is due to the presence of bats being found in one of the buildings and demolition of this building cannot take place without it;
  - ❖ A planning application for the temporary relocation of services to Bath Rd depot during construction has been submitted;
  - ❖ Site plans have been re-drawn following the approval of 7 extra car parking spaces;
  - ❖ The application for the EA permit is underway, but a more expensive bespoke permit is unfortunately required due to the named exclusion of food waste in the planning conditions;
  - ❖ Pre-commencement sampling and landscaping/drainage drawing preparation is underway
  
- 4.2 Procurement of a construction company to rebuild the depot was undertaken last year under the premise that construction would begin had permission been granted in August 2012. Additional costs of 4% have been incurred due to the delay to the start of the project. Budgets will continue to be monitored and it is not envisaged at this stage that the capital budget permitted will be exceeded.
  
- 4.3 The contract for demolition and construction works has been finalised by Legal and is due to be signed on 1<sup>st</sup> July with works due to commence within 2 weeks of this date. Contract costs are contained in Part II of this report.

**Resource and Wider Policy Implications.**

- 5.1 This project is being managed in line with the Council’s project management guidelines and as such the project risks, including those around the construction contract are being monitored and managed accordingly.

**Conclusion.**

- 6.1 Despite planning delays, the project to redevelop Dropmore Rd Depot is currently progressing as planned. If this changes once construction begins the Portfolio Holder will be updated as required.

**Recommendation**

- 7.1 Members are asked to note the content of this report.

<b>Officer Contact:</b>	Elizabeth Cullen, Contracts Manager, 01895 837330 elizabeth.cullen@southbucks.gov.uk
<b>Background Papers:</b>	Planning Permissions 10/01185/FUL and 11/00864/VC and Planning Application 12/00797/FUL

<b>SUBJECT:</b>	<b>Recycling Publicity Planning</b>
<b>REPORT OF:</b>	<b>Officer Management Team - Director of Services</b> <b>Prepared by - Head of Environment</b>

## 1. Purpose of Report

- 1.1 To update and seek the PAG's advice on the latest publicity plan.

## 2. Links to Council Policy Objectives

- 2.1 This matter is related to the following local and national policy objectives:

- The Council's medium-term aim of helping to provide a clean and decent district where there is pride in, and ownership of, our surroundings and public spaces.
- The current Joint Waste Strategy for Bucks policies, including "to secure a long-term strategy for the management of wastes for which the member authorities are collectively responsible".
- The council's recycling/composting target of 60% by 2025 and European targets of 50% recycling by 2020

## 3. Background.

- 3.1 South Bucks District Council collects paper, card, glass and cans and plastic bottles from all the properties in the district. Garden and kitchen waste is collected from a fifth of residential properties in the district. In addition there are 19 recycling bring sites and mini recycling centres in flats where boxes are not suitable.
- 3.2 In the last financial year (12/13) 32.47% of waste collected in the district was recycled or composted.
- 3.3 Plastic bottle collections were rolled out to all properties in October and November 2012.

## 4. Discussion.

- 4.1 The South Bucks recycling and composting rate is well below the national average of around 42%. Changes to the collection scheme are due to be made in spring 2014, with the majority of this year's communications relating to this project.
- 4.2 The Bucks Waste Strategy sets out our aim to meet our targets using methods at the top of the waste hierarchy: reducing waste at source, reusing as much as possible, and recycling/composting. SBDC is active in the Waste Partnership's waste reduction campaigns; the love food hate waste, home composting, real nappy and Recycle for Bucks campaigns.
- 4.3 A partnership-wide publicity plan will be developed as part of the ongoing EfW/Bulky waste project. Time frames for this work are not yet known, but it will sit outside the scope of this report.
- 4.4 A proposed publicity plan for 2013/14 is attached at Appendix A. The aim is to ease the transition to the new collection scheme through maximising the

Agenda Item 6 awareness residents have of the scheme change, while providing adequate information on how the scheme will operate. The plan will also maintain existing awareness messages. This will be achieved through:

- Leaflets
- Vehicle Panels
- Social Media
- Road shows in each town
- Events with Members, Parish Council Clerks and the media
- Emails to the residents list
- Letter and Calendar (relating to current scheme) - sent out in October, informing residents that the service will be changing
- Targeted letters to Housing Associations and Gypsy and Traveller Services
- Calendar for new scheme delivered with the new containers and more detailed explanation of their use
- Advertising boards
- Local magazines and newspapers

4.5 Social media will be used to reinforce messages for the new service. A comprehensive programme of communications will look to direct as many people as possible towards online sources of information to reduce the pressure on call takers in the office.

4.6 The draft policies that will be in place to support the new services being promoted by the publicity outlined in this report will be distributed to this PAG either at the meeting or later via e-mail.

## 5. Resource and Wider Policy Implications

5.1 Estimated costs, where applicable have been included in the plan contained in Appendix A. Agreement of specific items of publicity will be by the Head of Environment in consultation with the Portfolio Holder for the Environment.

## 6. Recommendation

6.1 Environment PAG Members are asked to note the content of this report and to advise the Portfolio Holder if the proposed publicity plan is acceptable.

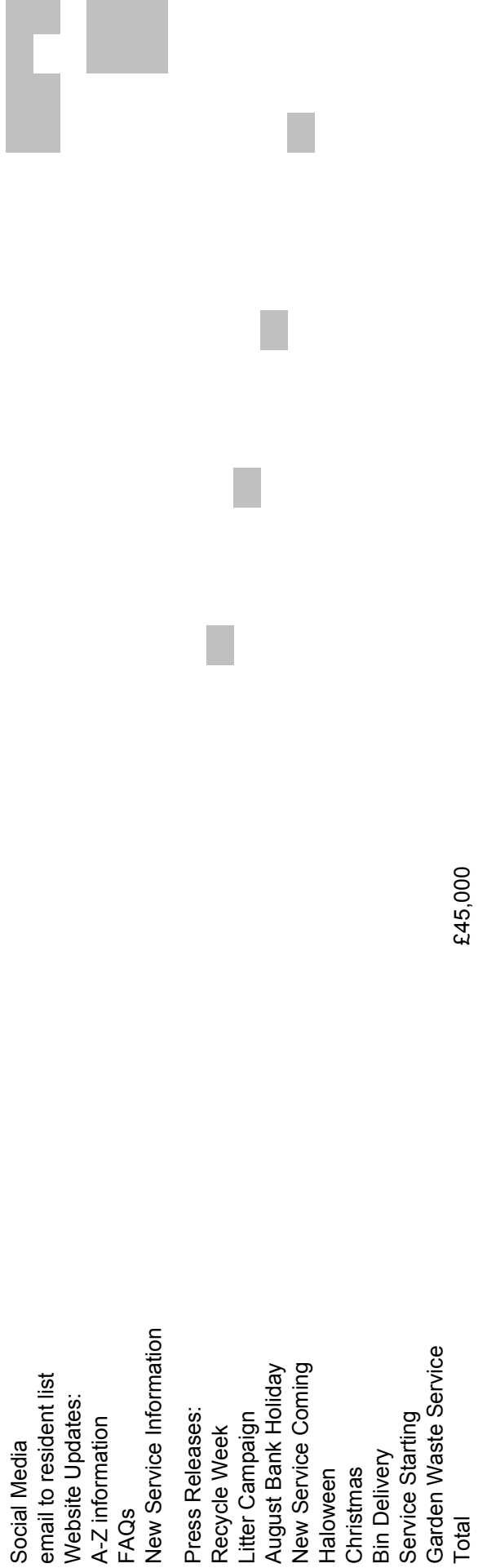
<b>Officer Contact:</b>	<b>Richard Trout, Waste Efficiency Officer, 01895 837213</b> <b>richard.trout@southbucks.gov.uk</b>
<b>Background Papers:</b>	<b>None</b>

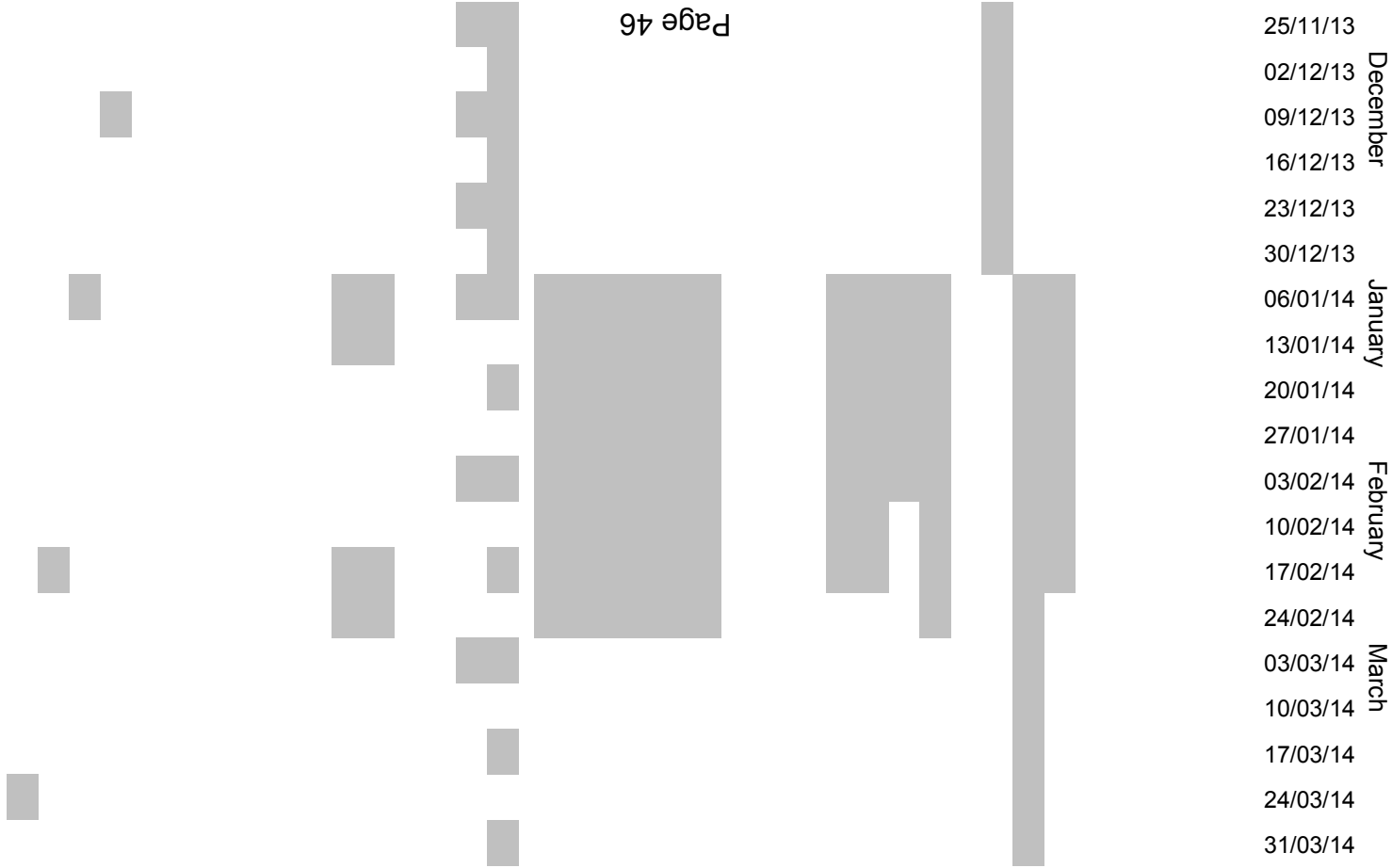


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18/11/13

Quantity Est. Cost (£)

Item	Quantity	Est. Cost (£)
Main Roll out:		
Initial Letter	27,000	£3,000
Calendar	27,000	
Leaflets	27,000	£3,000
Vehicle Panels	10	£4,000
Road shows in each area	12	£500
Pull up banners	6	£1,000
Bus Backs	10	£4,000
Skins' Labels for boxes/bins	27,000	£4,000
Clings' information leaflets	27,000	£3,500
Bin hangers	27,000	£2,000
Event Giveaway Items	2,000	£3,000
Promotional external flags	5	£1,000
Advertising Space:		
Stations	6	£3,000
Bus Stops	10	£3,000
Supermarkets	12	£4,000
Larger Boards	4	£3,000
Smaller Advertising Boards	10	£1,000
Newspapers/Magazines	4	£2,000





<b>SUBJECT:</b>	<b>Flytipping Update Report</b>
<b>REPORT OF:</b>	<b>Officer Management Team - Director of Services</b> <b>Prepared by - Head of Environment</b>

### Purpose of Report

- 1.1 To provide an update for Members on flytipping in the past financial year.

### Links to Council Policy Objectives

- 2.1 This matter is related to the following local and national policy objectives:
- South Bucks Sustainable Community Strategy and Corporate Plan Key Theme - Sustainable Environment - protecting our heritage, protecting our future.
  - Council priority to continue to improve the street scene and cleanliness of the district as a key public services coordinator
  - The current Joint Waste Management Strategy for Bucks policies, including “to secure a long-term strategy for the management of wastes for which the member authorities are collectively responsible”.
  - The Council’s recycling/composting target of 60% by 2025 as part of the Joint Waste Management Strategy for Bucks. The national target of 45% by 2015 and 50% by 2020. There are no longer District specific targets.

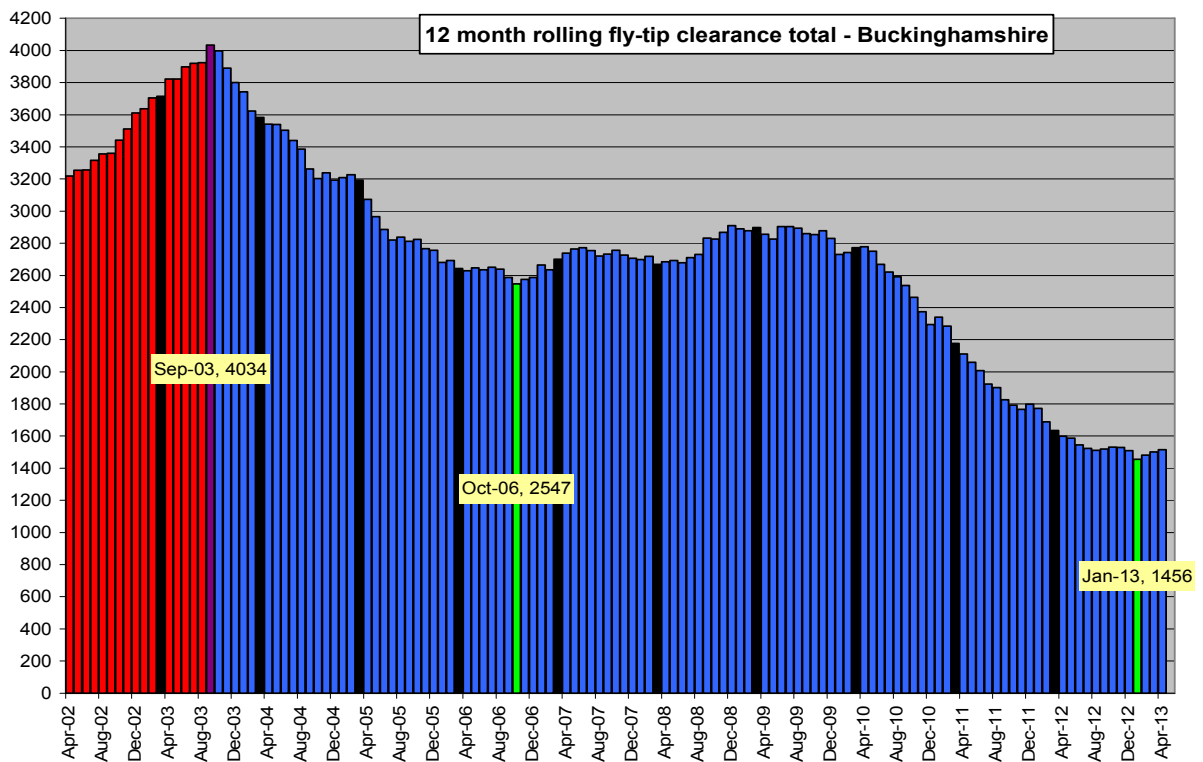
### Background.

- 3.1 Flytipping has historically been a bigger problem in the South Bucks District in comparison to other areas in Bucks due to our proximity and abundance of quiet rural areas that attract flytippers.
- 3.2 A County-wide anti-flytipping campaign called Illegal Dumping Costs was launched in November 2003. Authorities in Bucks had recorded an annual increase of 10% in fly-tipping over the 3-5 years prior to the campaign launch.
- 3.3 This is a campaign run in a partnership between all five authorities and coordinated by Officers funded by the Joint Waste Committee and based at County Hall. Direct enforcement within the campaign has been a notable example of successful partnership working within two-tier local government

### Discussion.

- 4.1 The campaign has run for nearly 10 years now and the county-wide impact is clear from the graph below:

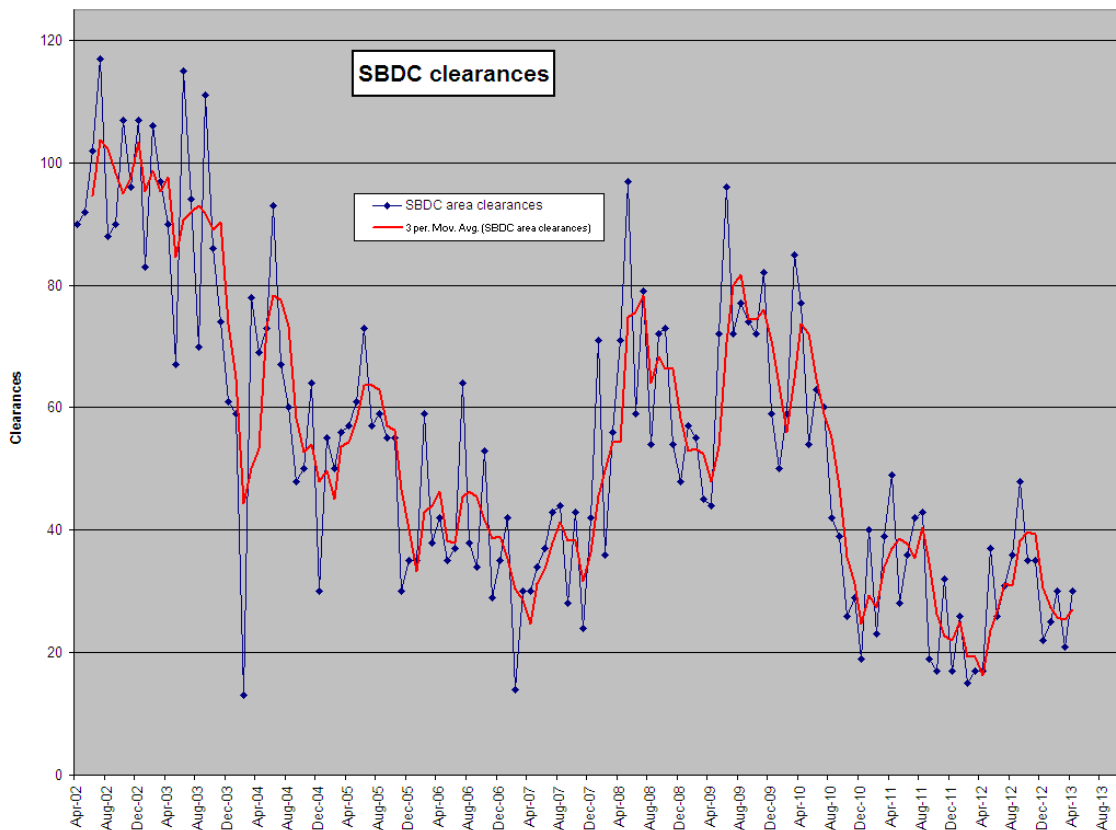
## Agenda Item 8



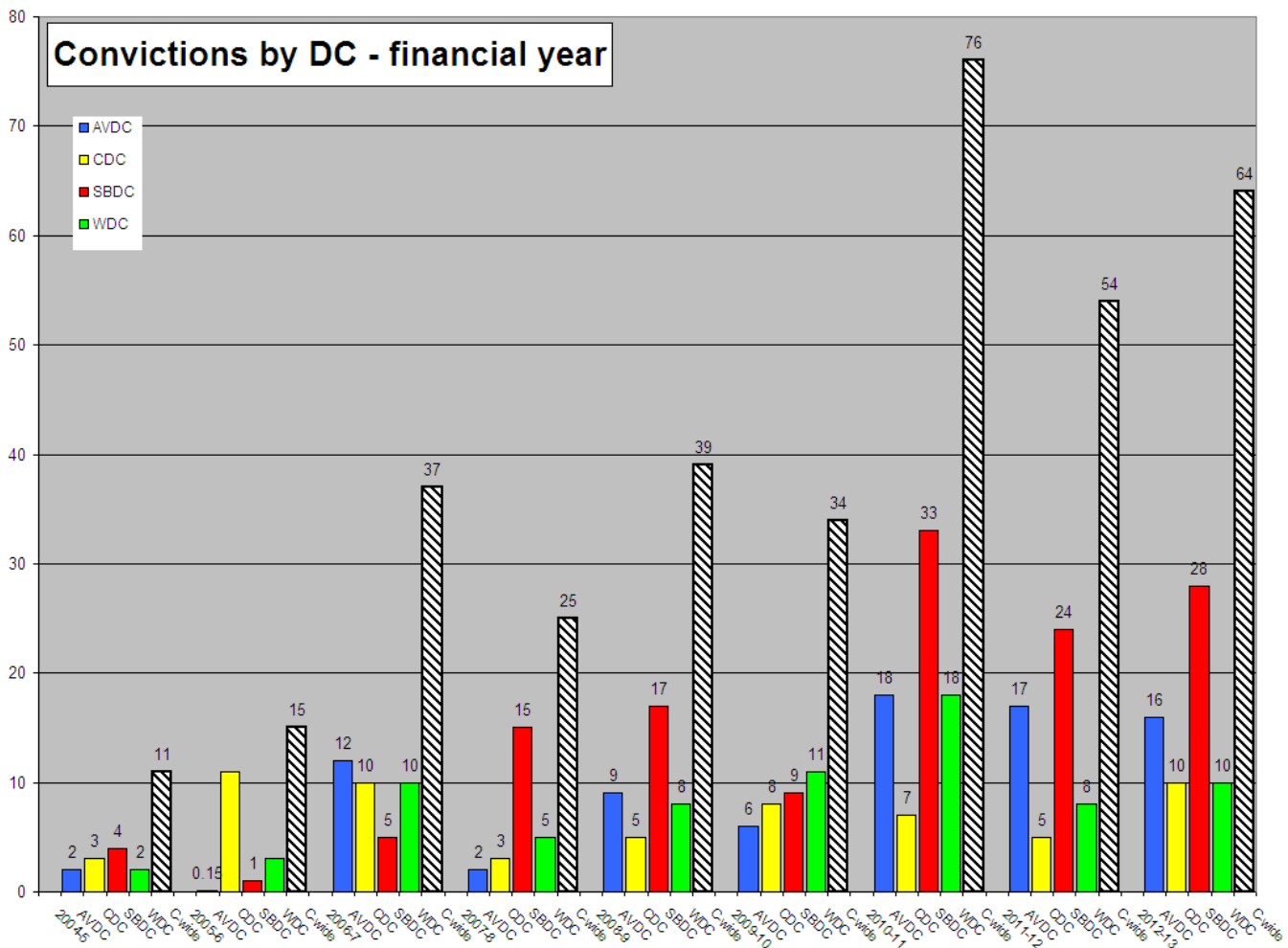
- 4.2 The campaign is regularly reviewed and updated and was re-launched in 2009 with new publicity and roadshows, including on our refuse vehicles as shown here:



- 4.3 The number of prosecutions over the past 10 years has also increased and currently sits at over 300 including a custodial sentence. Work with magistrates has seen the penalties imposed increase over time.
- 4.4 The success of the campaign in South Bucks mirrors the County-wide success and is illustrated in the graph below:



- 4.5 Flytipping incidents in South Bucks currently range between 20 - 40 per month and have until the last year been cleared within the 2 day clearance target. Our flytipping clearance resources were halved to reflect the reduction in flytips with the result that flytipping is now only picked up reactively rather than proactively. Proactive clearance of flytips (picking them up before they were reported to the Council) helped keep our clearance figures down and we have exceeded our target in 2012/13 by 0.3 days
- 4.6 Nationally, 1 offender for every 265 incidents of flytipping is caught and punished, which equates to a detection rate of 0.38%. In Bucks the detection rate is 3-4% and in South bucks over the past 4 years this has ranged between 2.85 and 9.09%.
- 4.7 This is further illustrated in the table below, which shows that for a majority of the years that the campaign has run, the number of prosecutions in South Bucks (red bars) exceeds the other districts despite our small size. This is despite the fact that although high in proportion to our size, the number of flytips (in 2012/13) was lower in South Bucks than the other Districts. Whereas we had 352 flytips, AVDC had 482, WDC had 406 and CDC 676. The number of successful prosecutions is largely due to the work carried out by Officers at SBDC and Bucks CC to find evidence and bring forward cases for prosecution.



4.8 In addition to working with Bucks CC Waste Officers, we have also worked with Bucks CC Highways colleagues to ensure that our service standards are aligned. Bucks CC have agreed to make safe flytipping in the highway within 2 hours and remove them within 2 days. Officers are continuing to work together to find further ways we can work together to increase efficiency on both sides.

**Resource and Wider Policy Implications.**

5.1 There are no wider resource and policy implications as the reduction in flytipping has resulted in small but welcome savings for BCC and SBDC.

**Summary.**

6.1 Whereas the number of flytipping incidents is starting to plateau at the current level, this is still a significant decrease overall and our target nonetheless is to decrease it further and increase the amount of enforcement action.

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Background Papers:	None

<b>Subject</b>	<b>2011 Census - South Bucks Summary</b>
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## **1 Purpose of this Report**

- 1.1 To provide an overview of the 2011 Census results which have been released so far for South Bucks.

## **2 Background**

- 2.1 The 2011 Census in England and Wales was undertaken by the Office for National Statistics. Separate censuses also took place in Scotland and Northern Ireland and all three censuses took place on 27<sup>th</sup> March 2011.
- 2.2 Census statistics help to provide up to date valuable information for public and private organisations to deliver services nationally and in the community. It provides a wide variety of information on housing and population that can be used by local authorities, other public bodies, businesses and voluntary organisations to develop policies and deliver tailored services in the community.
- 2.3 The first phase of Census data for local areas was released between November 2012 and February 2013 and more detailed data is being released in stages in 2013.

## **3 Headline Results**

- 3.1 Some of the headline results from the 2011 Census can be found below.
  - 3.1.1 The population of South Bucks based on the 2011 census results was 66,867, an increase of 7.9% from 2001 when it was 61,945.
  - 3.1.2 12,951 people within South Bucks were aged 65 and over, an increase of 19.4% from 2001 when there was 10,848. This age group accounts for 19.4% of the population of South Bucks, higher than the England average of 16.4% for this age group.
  - 3.1.3 There were 26,514 households within South Bucks, an increase of 7% from 2001 when there were 24,781 households.
  - 3.1.4 6,595 households had all household members aged 65 and over, this accounts for almost a quarter of all households in South Bucks and is higher than England average of 20.8%.
  - 3.1.5 There were 8,098 households with dependent children which accounted for 30.5% of all households in South Bucks.
  - 3.1.6 There were 1,195 lone parent households (where the lone parent is aged 16 to 74), this is an increase of 45.9% from 2001 when there were 819 households. This accounts for 4.5% of all households in South Bucks compared to 3.3% in 2001.
  - 3.1.7 10,502 people fell within a Black & Minority Ethnic (BME) group in 2011 which accounted for 15.7% of the population, this compares to 4,097 people in 2001 which accounted for 6.6% of the population.
  - 3.1.8 256 people declared their ethnicity as Gypsy or Irish Traveller which accounted for 0.4% of the population of South Bucks. South Bucks is ranked 7 out of 348 authorities for the percentage of the population who stated this as their ethnicity, so falls within the highest 5% of authorities.
  - 3.1.9 There were 41,637 people in South Bucks who stated their religion as Christian which accounted for 62.3% of the population. This has decreased from 46,815 people in 2001 (75.6% of the population).

- 3.1.10 There were 3,163 people who declared their religion as Sikh in 2011 which accounted for 4.7% of the population of South Bucks. This compares to 2001 when there were 977 people who declared their religion as Sikh (1.6%). South Bucks is ranked 11 out of 348 authorities for the percentage of the population who stated Sikh as their religion, so falls within the highest 5% of authorities.
- 3.1.11 There were 2,251 households which had different ethnic groups within partnerships which accounted for 8.5% of households in 2011, this compares to 6.9% of households for Buckinghamshire and 4.6% of households in England.
- 3.1.12 84.5% of people living in South Bucks were born in the UK, this is lower than the Bucks average of 87.1% and 86.2% for England.
- 3.1.13 There were 9,300 people in South Bucks who stated that their day to day activities were limited due to long-term health problems or disability which accounts for 13.9% of the population of South Bucks.
- 3.1.14 6,893 people stated that they provided some form of unpaid care (10.4%) of the population; this is slightly higher than the Buckinghamshire average of 9.8% and the England average of 10.3%.
- 3.1.15 There were 467 caravans or other mobile or temporary structures within South Bucks which accounted for 1.7% of dwelling types within the District. South Bucks was ranked 17 out of 348 authorities for the percentage of this type of dwelling within the district meaning it falls within the highest 5% of authorities.
- 3.1.16 In South Bucks there is an average of 6.4 rooms per household and 3.2 bedrooms per household. South Bucks is ranked 1 out of 348 meaning it ranks the highest for the number of rooms and bedrooms per household compared to all other authorities.
- 3.1.17 There were 2,711 households in South Bucks which had no cars or vans which accounted for 10.2% of all households
- 3.1.18 South Bucks has 2,966 households (11.2%) with 3 cars and 1,401 households (5.3%) with 4 cars and is ranked 1 out of 348 for both these categories meaning it ranks the highest for the number of households with 3 or 4 cars or vans.
- 3.1.19 There were 435 people who were long-term unemployed in 2011.
- 3.1.20 The highest occupation group that people fell within was the professional occupation group which accounted for 20.9% (6,914 people).
- 3.1.21 Out of the usual residents aged 16 to 74 in employment the week before the census there were 18.8% (6,241 people) who stated their occupation as Managers, directors and senior officials.
- 3.1.22 Out of the 33,117 usual residents aged 16 to 74 in employment the week before the census the largest industry category for South Bucks that people said they worked in was Wholesale and retail trade; repair of motor vehicles and motor cycles – 4,819 people stated they worked in this industry which accounted for 14.6%.
- 3.1.23 45.3% of the populations' method of travelling to work was by driving a car or van. 3410 people (7.1%) travel to work either by train or via the underground, metro, light rail or tram which is an increase of 61% from 2001 (2,123 people).

**4 Further information**

4.1 More detailed Census information for South Bucks can be found in Appendix A and is available on the Council's KnowledgeSource system and the full reference tables can be found on the Census website at:

<http://www.ons.gov.uk/ons/guide-method/census/2011/index.html>

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<b>Background Papers:</b>	None



## Appendix A: South Bucks Census 2011 Summary

### Usual Resident Population

- The population of South Bucks based on the 2011 census results was 66,867, an increase of 7.9% from 2001 when it was 61,945. 48.5% of the population are male and 51.5% of the population are female.
- There are 14,128 hectares in South Bucks and the density of people per hectare in 2011 was 4.7, an increase of 7.3% from 2001 when it was 4.38.

### Age Structure

- There were 12,666 people aged 0-15 years in South Bucks an increase of 2.3% from 2001 when there was 12,382. This age group accounts for 18.9% of the population of South Bucks, this is slightly lower than for 2001 when it accounted for 20% of the population, but is the same as the England average.
- 41,250 people were aged 16-64 years (working age) in South Bucks, an increase of 6.5% from 2001 when there was 38,715 people within this age group.
- There were 12,951 people within South Bucks aged 65 and over, an increase of 19.4% from 2001 when there was 10,848. This age group accounts for 19.4% of the population of South Bucks; this is higher than the Buckinghamshire average of 16.6% and the England average of 16.4% for this age group.
- There were 1,921 people aged 85 and over, an increase of 32.6% from 2001 when there was 1,449 people within this age group. This age group accounts for 2.8% of the population compared to 2.3% in 2001. The average for Bucks is 2.2% and the England average is 2.3% for this age group.

### Married and civil partnership status

- Out of the population who were aged 16 and over in South Bucks there were 30,069 who recorded their marital status as married in 2011, which account for 55.5% of the population compared to 51.2% (25,399 people) in 2001. South Bucks is ranked 18 out of 348 authorities for the percentage of the population who said they were married, so falls within the highest 10% of authorities.
- 90 people recorded their status as in a registered same-sex civil partnership.
- 7.7% of the population aged 16 and over is divorced or formerly in a same-sex civil partnership which is now legally dissolved, an increase from 6.7% in 2001. This is lower than the England average of 9.0%.

### Lone parent households with dependent children

- There were 1,195 lone parent households (where the lone parent is aged 16 to 74), this is an increase of 45.9% from 2001 when there were 819 households. This accounts for 4.5% of all households in South Bucks compared to 3.3% in 2001.
- Of this number there were 390 lone parents who were not in employment which accounted for 32.6% of the total number of lone parents. In 2001 there were 321 lone parents who were not in employment which accounted for 39.2% of all lone parents. This is lower than the England average of 40.5% for 2011.
- 161 lone parents were male (13.5%) and 86.5% of lone parents were female (1,034 people) in 2011, this compares to 76 male (9.3%) and 743 female lone parents (90.7%) in 2001.

### Living arrangements

- There were 33,918 people living in a couple; married couples or those in a registered same-sex civil partnership made up 54.5% (29,048 people) of all living arrangements. Cohabiting couples made up 9.1% (4,870 people).

## Appendix

### Household composition

- There were 26,514 households within South Bucks which is an increase of 7% from 2001 when there were 24,781.
- There were 3,708 one person households where the person was 65 and over which accounted for 14% of the households in South Bucks, this is higher than the average for Buckinghamshire of 11.8% and England average of 12.4%. This is an increase of 4.7% households from 2001 when there were 3,543 but accounts for a slightly lower percentage of all households (14.3% in 2001).
- Altogether there were 6,595 households where all household members were aged 65 and over, this accounts for 24.9% of all households in South Bucks, this is higher than the average for Buckinghamshire of 21.4% and for England of 20.8%.
- There were 1,198 lone parents households with dependent children (all households) in South Bucks which accounted for 4.5% of households, this is a 46.3% increase in the number of households from 2001 when there were 819 lone parent households with dependent children which at the time accounted for 3.3% of households<sup>1</sup>.

### Dwellings, household spaces and accommodation type

- 40.7% of the dwellings in the district are detached houses or bungalows (11,290).
- 13.8% of the dwellings in the district were terraced houses. South Bucks is ranked 318 out of 348 authorities for the percentage of dwellings that are made up of terraced houses so falls within the lowest 5% of authorities for having this type of accommodation.
- There were 467 caravans or other mobile or temporary structures within South Bucks which accounted for 1.7% of dwelling types within the District. South Bucks was ranked 17 out of 348 authorities for the percentage of this type of dwelling within the district meaning it falls within the highest 5% of authorities.

### Tenure

- There were 10,099 dwellings which were owned outright which accounted for 38.1% of all households within the district, this compares to 9,086 (36.7%) in 2001. Altogether there were 19,453 dwellings owned outright or with a mortgage or a loan (73.4% of dwellings), this is 10% higher than the England average of 63.4%.
- There were 402 dwellings which were shared ownership properties (part owned and part rented) which accounts for 1.5% of dwellings within the district. South Bucks were ranked 16 out of 348 authorities meaning it falls within the highest 5% of authorities for the percentage shared ownership properties make up of the dwellings in the district.

### Rooms, bedrooms and central heating

- Out of 26,514 households within the district there were 308 households (1.2%) which did not have central heating a decrease of 50.6% from 2001. In 2001 there were 623 households (3.4%) which did not have central heating. The average for England of households without central heating was 2.7% in 2011.
- In South Bucks there is an average of 6.4 rooms per household and 3.2 bedrooms per household. South Bucks is ranked 1 out of 348 meaning it ranks the highest for the number of rooms and bedrooms per household compared to all other authorities.

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<sup>1</sup> This lone parent is slightly different to the lone parent table (this may be due to rounding or due to the fact that its all households with dependent children as opposed to households aged 16-64 with dependent children).

Ethnic group

- There were 56,365 people who declared their ethnicity as white in 2011 (84.3% of the population), this is a decrease of 2.6% from 2001 when 57,848 people declared their ethnicity as white (93.4% of the population).
- 256 people declared their ethnicity as Gypsy or Irish Traveller which accounted for 0.4% of the population of South Bucks (England average 0.1%). South Bucks is ranked 7 out of 348 authorities for the percentage of the population who stated this as their ethnicity, so falls within the highest 5% of authorities.
- 10,502 people fell within a non-white ethnicity group in 2011 which accounted for 15.7% of the population, this compares to 4,097 people in 2001 which accounted for 6.6% of the population. The largest grouping within the non-white ethnicity group is Asian or Asian British which accounts for 7,533 people (11.3% of the population); this compares to 2,782 people 4.5% of the population in 2001.

Country of birth

- There were 53,982 people in South Bucks who stated that their country of birth was England which accounted for 80.7% of the population. The average for England is 83.5%.
- 2,349 people declared their country of birth as other EU which accounted for 3.6% of the population of South Bucks; 1,443 of these were from member countries in March 2001 and 906 were from accession countries from April 2001 to March 2011.
- 7,174 (10.7% of the population) stated their country of birth as another country outside the UK, Ireland and countries classed as other EU.

Household language

- 24,525 households within South Bucks had all people aged 16 and over with English as a main language which accounted for 92.5% of households.
- There were 1,263 households where at least one but not all people aged 16 and over in the household had English as a main language.
- There were 148 households which had no person aged 16 and over in the household but at least one aged 3 to 15 with English as their main language.
- 578 households said they had no people in the household for whom English was the main language which accounts for 2.2% of all the households in South Bucks. This is lower than the England average of 4.4%.

Religion

- There were 41,637 people in South Bucks who stated their religion as Christian which accounted for 62.3% of the population. This has decreased from 46,815 people in 2001 (75.6% of the population). This is a decrease of 11.1% in the actual number of people who stated their religion as Christian.
- The highest increases in religion are in the groups who declared their religion as Muslim or Sikh. There were 1,665 people who declared their religion as Muslim in 2011 which accounted for 2.5% of the population, this compares to 700 people in 2001 (1.1%). This is an increase of 137.9% from 2001 to 2011 in the actual number of people who stated their religion as Muslim.
- There were 3,163 people who declared their religion as Sikh in 2011 which accounted for 4.7% of the population of South Bucks. This compares to 2001 when there were 977 people who declared their religion as Sikh (1.6%). This is an increase of 223.7% from 2001 to 2011 of the actual number of people who stated their religion as Sikh. South Bucks is ranked 11 out of 348 authorities for the percentage of the population who stated Sikh as their religion, so falls within the highest 5% of authorities.

## Appendix

### Multiple Ethnic Groups

- Within South Bucks there were 575 households which had different ethnic groups between the generations only (2.2% of households), this compares to 315 households in 2001 (1.3% of households).
- There were 2,251 households which had different ethnic groups within partnerships which accounted for 8.5% of households in 2011, this compares to 6.9% of households for Buckinghamshire and 4.6% of households in England. In 2001 there were 1,670 households with different ethnic groups within partnerships which accounted for 6.7% of households.

### Year of arrival in UK

(New topic for 2011 census)

- 84.5% of people living in South Bucks were born in the UK, this is lower than the Bucks average of 87.1% and 86.2% for England.
- Of the 10,387 people who were born outside of the UK, 34.7% (3,598 people) arrived from 2001 onwards.

### Age of arrival in UK

(New topic for 2011 census)

- Of the people born outside of the UK who are resident in South Bucks 4.9% were aged 20-29, higher than the Buckinghamshire average of 4.4%.
- There were 3,602 people (5.4%) who were aged 15 and under when they arrived in the UK, this is higher than the average for England of 3.9%.

### Length of residence

(New topic for 2011 census)

- 84.5% of usual residents in South Bucks were born in the UK (56,480 people).
- 2,094 people (3.1%) have been resident in the UK for less than 5 years.
- 10.3% of South Bucks residents have been resident in the UK for 10 years or more but were not born in the UK.

### Health & Provision of Unpaid Work

- There were 9,300 people in South Bucks who stated that their day to day activities were limited due to long-term health problems or disability which accounts for 13.9% of the population of South Bucks. In 2001 8,136 people stated that their day to day activities were limited which accounted for 13.1% of the population. This is a 14.3% increase from 2001 to 2011 in the actual number of people with limitations on their activities due to health or disability reasons.
- Of the 9,300 people who stated they had limitations on their day to day activities, 3,965 people (5.9% of the population of South Bucks) said their activities were limited a lot. Of this figure 1,202 people were aged 16 to 64.
- 57,322 people stated that their health was good or very good which accounted for 85.7% of the population.
- 2,520 people stated that they had bad or very bad health in 2011 (3.7% of the population).
- 6,893 people stated that they provided some form of unpaid care (10.4%) of the population, this is slightly higher than the Buckinghamshire average of 9.8% and the England average of 10.3%. In 2001 there were 6,004 people providing unpaid care (9.7% of the population).
- Of the people who provided unpaid care there were 1,174 who provided 50 or more hours of unpaid care a week.

### Adults not in employment and dependent children and persons

- Altogether there were 7,932 households in South Bucks (30% of households) with no adults in employment in the household. This is an increase of 7.2% from 2001 (7,548 households) but overall accounted for a similar percentage of all households (30.4%).
- There were 8,098 households with dependent children which accounted for 30.5% of all households in South Bucks, slightly higher than the England average of 29%. This is an increase of 10% from 2001 when there were 7,361 households with dependent children but overall accounted for a similar percentage of all households (29.7%).
- 5,766 households (21.8% of all households) had a person with a long-term health problem or disability, 972 of these households had dependent children.

### Method of travel to work

- 45.3% of all usual residents aged 16 to 74 method of travel to work is driving a car or van which is a similar percentage to 2001 (44.0%)
- 3,138 people work mainly at or from home (6.6%) a decrease of over 26% from 2001 when 3,960 people worked mainly at or from home which accounted for 8.9% of usual residents.
- 3,410 people (7.1%) method of travel to work is via the train or the underground, metro, light rail or tram which is an increase of 61% from 2001 when 2,123 people used this method of travel (4.8%).

### Car or Van availability

- There were 2,711 households in South Bucks which had no cars or vans which accounted for 10.2% of all households, this compares to 2001 when there were 2,753 households (11.1%) with no cars or vans.
- South Bucks has 2,966 households (11.2%) with 3 cars and 1,401 households (5.3%) with 4 cars and is ranked 1 out of 348 for both these categories meaning it ranks the highest for the number of households with 3 or 4 cars or vans.
- Altogether there were 44,527 cars or vans in the district an increase of 11.2% from 2001 when there were 40,052.

### Qualifications and students

- There were 8,954 people without qualifications in South Bucks which accounted for 16.5% of usual residents aged 16 and over. 19,977 residents had level 4 qualifications and above (degree/higher degree etc) this accounted for 36.9% of the population. Higher than the Bucks average is 34.8% and the England average is 27.4%.

### Economic Activity

- In 2011 there were 34,581 usual residents aged 16 to 74 who were economically active which accounted for 72.3%. 27.7% (13,221) residents were economically inactive.
- In South Bucks of usual residents aged 16 to 74 there were 19,666 full time employees (41.1%), 5,643 part-time employees (11.8%), 6,850 residents who were self-employed (14.3%) and 1,267 residents who were unemployed (2.7%).
- There were 435 people who were long-term unemployed in 2011 (0.9%). The Bucks average is 1.1% and England average is 1.7%. A person is defined as long-term unemployed in the census if they were unemployed and the year they last worked was 2009 or earlier.

## Appendix

### Hours worked

- Out of the 33,117 usual residents aged 16 to 74 in employment the week before the census, 6,340 people (19.1%) stated that they worked 49 or more hours a week. This is slightly lower than in 2001 when 6,720 stated they worked 49 or more hours a week (22.3%).
- Females working 49 or more hours a week accounted for 4.4% in 2011 compared to 4.3% in 2001. However males working 49 or more hours a week made up 14.8% in 2011 which has decreased compared to 2001 when it was 18.0%.

### Industry

- Out of the 33,117 usual residents aged 16 to 74 in employment the week before the census the largest industry category for South Bucks that people said they worked in was Wholesale and retail trade; repair of motor vehicles and motor cycles – 4,819 people stated they worked in this industry which accounted for 14.6%.
- The next highest industry sector for South Bucks was the professional, scientific and technical activities and 3,419 people said they worked in this industry which accounted for 10.3% of the usual residents in employment, the England average was 6.7%.

### Occupation

- Out of the usual residents aged 16 to 74 in employment the week before the census there were 18.8% (6,241 people) who stated their occupation as Managers, directors and senior officials.
- The highest occupation group that people fell within was the professional occupation group which accounted for 20.9% (6,914 people). This is an increase in the number of people in this occupation group of 69.8%.

### NS-SeC

- Of usual residents aged 16-74 in South Bucks the Socio-Economic Classification which had the highest percentage of people in was the 'Lower managerial, administrative and professional occupations' group which accounted for 27.1% of usual residents (12,967 people).
- 17.4% of usual residents fell into the 'Higher managerial, administrative and professional occupations' group which accounted for 8,339 people. South Bucks is ranked 20 out of 348 authorities for the percentage this group makes up of the population meaning it falls in the top 10% of authorities.
- 14.8% of usual residents fell within the semi-routine occupations and the routine occupations group in 2011, which is lower than the Buckinghamshire average at 18%, South East at 21.6% and England at 25%.

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